

CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA
TRANSPORTATION PLANNING ORGANIZATION
(CHCNGA TPO)



MINUTES

JULY 10, 2012

1:30 P.M. (EASTERN)

DEVELOPMENT RESOURCE CENTER
1250 MARKET STREET
CHATTANOOGA, TN 37402

MEETING CALLED BY	Chairman John Bridger
TYPE OF MEETING	TECHNICAL COORDINATING COMMITTEE (TCC)
FACILITATOR	Ms. Karen Rennich, Chattanooga-Hamilton County Regional Planning Agency (RPA)
NOTE TAKER	Ms. Rozanne Brown, RPA
QUORUM	Present
ATTENDEES	See Attachment A

ANNOUNCEMENTS	
PUBLIC COMMENTS	Mr. Bridger called for introductions which were made.
OTHER ITEMS OF IMPORTANCE	Handouts: (1) Draft Amendment to the FY 2011-2012 UPWP; (2) Draft FY 2013-2014 UPWP; (3) Draft Amendment to CHCNGA Public Transit-Human Services Coordinated Plan; (4) Draft Participation Plan; (5) The Transportation Planning Process Key Issues (A Briefing Book for Transportation Decisionmakers, Officials, and Staff); (6) Sample TPO Board Designee Letter; (7) 2012 TPO Meeting Calendar

Agenda Topics

ITEM #1. APPROVAL OF THE MAY 1, 2012 TPO TECHNICAL
COORDINATING COMMITTEE (TCC) MEETING MINUTES

CHAIRMAN JOHN BRIDGER
RPA

DISCUSSION		
	There being no discussion and no changes submitted, a motion was made to approve, seconded, and the motion carried.	
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Approval of the May 1, 2012 TPO TCC Meeting Minutes.	Mr. Steve Leach City of Chattanooga	Mr. John Naylor Chattanooga Metropolitan Airport Authority
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #2. APPROVE FOR PUBLIC COMMENT AND RECOMMENDATION TO APPROVE BY RESOLUTION AN AMENDMENT TO THE 2011-2014 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

**MS BETSY EVANS
RPA STAFF**

DISCUSSION		
<p>Ms. Betsy Evans presented details of each item as contained in the meeting packet (OLD & NEW pages) including the 2013-2016 Georgia TIP, and said that GDOT requested the TPO process their FY 2013-2016 TIP. The CHCNGA TPO follows the TDOT STIP timeframe (currently 2011-2014) since they are this TPO's Lead Agency, but the TPO does process and make Amendments for the Georgia STIP when necessary. The Georgia projects for FY 2013 and 2014 have been amended into the CHCNGA TPO TIP document, and the FY 2015 and 2016 projects have been included in the Illustrative Projects List in the TIP document. These FY 2015 and 2016 projects will be included in the 2014-2017 CHCNGA TPO TIP when it is processed next fall. Ms. Evans said that the 2013 and 2014 Amendments are mostly changes in phasing and funding, and there are two new projects which are funded from F170 Funds (Park Roads and Parkways). A revised color coded sheet was included in the packet showing the TPO's allocation of L230 funds (for reference only and not included in the CHCNGA TPO TIP document). Ms. Evans said that the TCC is being requested to "approve for public comment and recommendation to approve by resolution" this Amendment at today's meeting, pending IAC concurrence on the Technical Memo on July 20, 2012.</p> <p>Ms. Evans said that TDOT requested projects 33000 Chattanooga Smartway ITS Expansion (concurrent by IAC as exempt on June 13, 2012), and 33045 SR 317 / Bonny Oaks Drive (concurrent as exempt by IAC on June 29, 2012) be added to the CHCNGA TPO TIP. Project 33042 SR 317 / Apison Pike was concurrent as exempt by IAC on June 29, 2012.</p> <p>Ms. Angie Midgett said that the three projects mentioned above were part of the TDOT 3-Year Program, which was approved in late April/early May, 2012.</p> <p>Referencing project 33045 SR 317 / Bonny Oaks Drive, Mr. Hardie Stulce, City of Soddy-Daisy, inquired how to get a City of Soddy-Daisy project which has been discussed for more than three years also included in the 3-Year Program. Ms. Midgett said that TDOT was sent a letter by the TPO encouraging TDOT to consider project 33045 SR 317 / Bonny Oaks Drive when developing the 3-Year Program. Ms. Midgett said that TDOT is interested in the TPO's priorities as a region, and that TDOT normally gets a list of those projects in the December/January timeframe, and takes a look at the list as they develop the 3-Year Program.</p> <p>There being no further questions or comments, a motion was made to approve as presented, seconded, and the motion carried by majority with one dissenting vote (Mr. Hardie Stulce, City of Soddy-Daisy).</p>		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Approve for Public Comment and Recommendation to Approve by Resolution an Amendment to the 2011-2014 Transportation Improvement Program (TIP) as presented.	Mr. Steve Leach	Mr. Todd Leamon
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #3. PARTICIPATION PLAN: DRAFT FOR REVIEW

**MS. BETSY EVANS
RPA STAFF**

DISCUSSION		
<p>Ms. Betsy Evans said that the Participation Plan has been updated and it outlines the details of the public involvement process for all TPO documents. A website link to the draft document was provided in the meeting packet, and hardcopies were made available at the meeting or by contacting Ms. Evans. The update contains several changes but was prompted primarily by the need to revise the "Activities for Process Documents" table. Under the Transportation Plan, the "Adjustment" option was removed, and now the table shows that the TPO only makes "Amendments" to the Transportation Plan. Ms. Evans said that the draft document will go before the TCC in September 2012 to "Open for Public Comment and Recommendation to Approve an Amendment by Resolution." Due to the 45-day public notice requirement for this document, it will go to the TPO Executive Board in December, 2012 for approval.</p>		

CONCLUSIONS		
Mr. John Bridger said that the Participation Plan guides the TPO work for all documents, and is the blueprint for how the public and stakeholders are engaged in the process. There were no other comments or questions.		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		
STAFF FOLLOW-UP		
	PERSON RESPONSIBLE	DEADLINE

ITEM #4. RECOMMENDATION TO APPROVE BY RESOLUTION AN AMENDMENT TO THE FY 2011-2012 UNIFIED PLANNING WORK PROGRAM (UPWP)

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION		
<p>Ms. Karen Rennich said that the TCC was previously advised about this item and this relatively simple Amendment involves a couple of text changes and a bigger change – the reallocation of funds across the UPWP Tasks to address the Regional Transportation Plan (RTP). The Consultants were brought on-board to assist with the RTP and the work orders for the plan have been finalized. Knowing now what the Consultant and RPA roles will be, funding has been reallocated to accommodate those needs which exceeded 20% (requiring an Amendment and TPO Executive Board approval). Before and After pages contained in the Amendment are posted on the RPA website, were available at the meeting in hardcopy or by request, and a draft has been provided to TDOT.</p> <p>Ms. Rennich said that the document (<i>Amendment</i>) must be finalized before the end of this fiscal year, and will go to the TPO Executive Board for approval on August 21, 2012, pending today's "Recommendation to Approve by Resolution" by the TCC. A final letter will then be received from TDOT.</p> <p>There being no further questions or comments, a motion was made to approve as presented, seconded and the motion carried.</p>		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Recommendation to Approve by Resolution an Amendment to the FY 2011-2012 Unified Planning Work Program (UPWP) as presented.	Mr. Steve Leach	Ms. Angie Midgett TDOT
STAFF FOLLOW-UP		
	PERSON RESPONSIBLE	DEADLINE

ITEM #5. RECOMMENDATION TO APPROVE BY RESOLUTION FY 2013-2014 UNIFIED PLANNING WORK PROGRAM (UPWP)

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION		
<p>Ms. Karen Rennich said that the TPO creates a two-year work program – the Unified Planning Work Program (UPWP). An update was given at the last couple of TPO meetings on the 2011-2012 UPWP projects (current year discussed in Item #4 above), and Key Projects that will be addressed by the TPO in the next two years (making up the 2013-2014 UPWP). The draft document has been posted on the RPA website (available for public comment), was available at the TCC meeting, and has been sent to the state and federal partners for review and comments. A suggestion was made that the document should make clear which projects will be completed in 2013, and which will be on-going and completed in 2014. The 2011-2012 UPWP became restructured with the RPA reorganization and focus on integrating land use, transportation and implementation. The 2013-2014 UPWP maintains this focus and reflects the schedule of the Regional Transportation Plan (RTP) and the ITS Architecture update (tentative for Spring/Summer 2014). TPO Staff received and responded to state and federal comments, then received additional comments and responded to them. Ms. Rennich said that it is her understanding that TDOT and FHWA are comfortable with where the TPO is with the document, and no additional comments have been received from GDOT.</p>		

In response to an inquiry from Mr. Steve Leach, City of Chattanooga, regarding the method to be used for Origin & Destination (O&D) data collection, Ms. Rennich said that doing the data collection this fall (2012) had been discussed. However, Ms. Yuen Lee reviewed the data collection requirements with the TPO Consultants who are doing the modeling (Kimley-Horn and Associates, Inc.), and they are recommending that the data collection be done next year (2013). Ms. Lee said that a consultant will be hired to assist with data collection and that she is open for any suggestions on how the O&D collection will be done. She said that, with a year to look at the tools and with the fast updating of technology, she will definitely take advantage of the latest technology. Mr. Van Winkle, Traffic Engineer, City of Chattanooga, had previously mentioned some cost effective / time-saving technology in a TCC meeting, and Mr. John Bridger said that it would definitely be considered as well. Ms. Rennich said that a pool of consultants has been prequalified, a "Letter of Need" for data collection will be issued to the prequalified consultants in approximately six months, and the information will be conveyed to the TCC at that time.

Referring to the previous discussion (Item #2 above), Mr. Hardie Stulce asked for the date that the TCC recommended to the State of Tennessee that the 33045 SR 317 / Bonny Oaks Drive project be added to the 3-Year Program and work begun by TDOT. Ms. Rennich said that the discussion came up with the Priority List of Projects for TDOT – 3-Year Program (*October/November, 2011 timeframe*). Ms. Rennich said that the components of Harrison Lane were a write-In project, and the TCC did not recommend them as a regional priority. Ms. Angie Midgett clarified that this is the TPO's list of priority projects and not TDOT's list, and stated that Bonny Oaks Drive is identified as an important regional project. Ms. Rennich said that the TCC made a motion to recommend that 33045 SR 317 / Bonny Oaks Drive is an important regional project, the recommendation was sent to TDOT, and the 33045 SR 317 / Bonny Oaks Drive project was on the 3-Year Program list when it was released by TDOT.

Mr. Stulce reminded that the TPO Executive Board voted unanimously (*in support*) (*November 1, 2011*) when the City of Soddy-Daisy made a similar request concerning their projects (*Harrison Lane railroad overpass at intersection with Daisy Dallas, provides connectivity to US 27 [SR-29] Interchange on Harrison Lane, and 5-Lane Connector from US 27 [SR-29] at Harrison Lane, west to intersection with Middle Valley road, continue west on Daisy Dallas Road at intersection with Hixson Pike [SR-319]*), which have been discussed for over three and one-half years. Mr. Stulce said that there was a lengthy discussion followed by some letters sent to TDOT by the Regional Planning Agency regarding the City of Soddy-Daisy projects, and he inquired if the City of Soddy-Daisy request was made prior to the 33045 SR 317 / Bonny Oaks Drive request. Ms. Rennich recapped the steps which have been taken to date regarding the City of Soddy-Daisy project(s), including correspondence with Mr. Paul Degges and Ms. Tanisha Hall (designated contact at TDOT) and an update of the Functional Classification System of Streets. Ms. Rennich said that she would review the details of what has occurred regarding the City of Soddy-Daisy project(s) and respond with specifics to the inquires made by Mr. Stulce.

Mr. Stulce advised that Harrison Lane (part of the interchange) is a state owned / state right-of-way / controlled access road, over which the City of Soddy-Daisy has no control. Regarding the current status of the proposed City of Soddy-Daisy project(s), Mr. Stulce said that cost estimates (prepared by an outside consultant) were sent to TDOT several weeks ago, and that he does not know if it is standard procedure for everyone (*jurisdictions*) to pay for outside consultants for this type of work.

Based on a preference expressed by the TCC members for receiving a hardcopy of the 2013-2014 UPWP document in addition to a digital version, Ms. Rennich said that additional hardcopies will be provided at the TPO Executive Board meeting on August 21, 2012 and available to everyone.

There being no further questions or comments, **a motion was made to approve as presented, seconded and the motion carried.**

CONCLUSIONS

TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Recommendation to Approve by Resolution FY 2013-2014 Unified Planning Work Program (UPWP) as presented.	Mr. Todd Leamon	Mr. Steve Leach

STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
Details regarding the City of Soddy-Daisy project(s) will be reviewed by TPO Staff and discussed with the City Manager, City of Soddy-Daisy. Additional hardcopies of the 2013-2014 UPWP will be provided at the TPO Executive Board meeting on August 21, 2012 and available to everyone.	Ms. Karen Rennich	

ITEM #6. APPROVE FOR PUBLIC COMMENT AND RECOMMENDATION TO APPROVE BY RESOLUTION AN AMENDMENT TO THE CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA TRANSPORTATION PLANNING ORGANIZATION PUBLIC TRANSIT-HUMAN SERVICES COORDINATED PLAN

**MS. SUE KNAPP
RPA STAFF**

DISCUSSION		
<p>Ms. Sue Knapp said that she reviewed the CHCNGA TPO Public Transit-Human Services Coordinated Plan at the last TPO meeting (<i>Executive Board meeting June 19, 2012</i>), and hardcopies were available at this TCC meeting. Ms. Knapp said that a public meeting has been scheduled for July 12, 2012 (4:30-6:00 p.m.) at the DRC (Room 1A) and everyone was invited. She said that this plan is related to the use of public transit funds and to ensure that programs are in place to meet the needs of the elderly, disabled and indigent population. Ms. Knapp said that today the TCC was being asked to "Approve for Public Comment and Recommendation to Approve by Resolution an Amendment," to the plan, so that it could be presented to the TPO Executive Board for approval on August 21, 2012.</p> <p>There being no further questions or comments, a motion was made to approve as presented, seconded and the motion carried.</p>		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Approve for Public Comment and Recommendation to Approve by Resolution an Amendment to the Chattanooga-Hamilton County/North Georgia Transportation Planning Organization Public Transit-Human Services Coordinated Plan	Mr. Tim Thornbury City of Red Bank	Ms. Annie Powell Chattanooga Area Regional Transportation Authority
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #7. RECOMMENDATION TO APPROVE BY RESOLUTION FOR CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA TRANSPORTATION PLANNING ORGANIZATION AND SEQUATCHIE COUNTY, TENNESSEE MEMORANDUM OF AGREEMENT

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION		
<p>Ms. Karen Rennich said that the new census release and the new Urbanized Area boundary have given us reasons to look at the TPO's current (<i>MOA/MOU</i>) agreements, along with TPO Staff preparation for an upcoming FHWA/FTA Certification Review. There are approximately six homes (Taft Highway area) in the Chattanooga Urbanized Area boundary which are located in Sequatchie County. TPO Staff has contacted the Sequatchie County Executive regarding the existing agreement and the possibility of any changes. The Sequatchie County Executive said that he is comfortable with the existing agreement and that he would like to continue the agreement without any change. A copy of the updated agreement signed on May 23, 2012 by the Sequatchie County Executive was contained in the meeting packet. Ms. Rennich said that the update keeps the same agreement text in place with Sequatchie County being responsible for planning in their Urbanized Area boundary, and with the CHCNGA TPO maintaining a support role.</p> <p>There being no further questions or comments, a motion was made to approve as presented, seconded and the motion carried.</p>		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Recommendation to Approve by Resolution for Chattanooga-Hamilton County/North Georgia Transportation Planning Organization and Sequatchie County, Tennessee Memorandum of Agreement	Mr. Steve Leach	Mr. John Naylor

STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
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ITEM #8. RECOMMENDATION TO APPROVE BY RESOLUTION FOR CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA TRANSPORTATION PLANNING ORGANIZATION AND GREATER DALTON METROPOLITAN PLANNING ORGANIZATION MEMORANDUM OF UNDERSTANDING RELATIVE TO CATOOSA COUNTY

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION		
<p>Ms. Karen Rennich said that this agreement has also been reviewed because of the new census release, new Urbanized Area boundary, and upcoming Certification Review. Most of the urbanized area of Catoosa County is part of the Chattanooga, TN/GA Urbanized Area boundary. However, a small portion of the Dalton, GA Urbanized Area boundary extends north into Catoosa County. It was previously agreed between the Greater Dalton MPO and CHCNGA TPO that planning for the portion of the Dalton, GA urbanized area that extends into Catoosa County would be done by the CHCNGA TPO. The update of this agreement has been signed by the Chairman of the Whitfield County Board of Commissioners and Chairman of the Greater Dalton MPO TCC for the Greater Dalton MPO, and is essentially the same as the previous agreement with some minor updates. Mr. Tracy Bass, City of Ringgold, inquired what involvement the Catoosa County representatives had in the agreement process. Ms. Rennich said that she will determine their involvement and advise the TCC what outreach was done with Catoosa County representatives by the Greater Dalton MPO.</p> <p>Following the discussion, a motion was made to table (defer) any action until the next regular TCC meeting pending receipt of information regarding the involvement by and the outreach to Catoosa County representatives by the Greater Dalton MPO during the agreement process, seconded and the motion carried.</p>		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Motion to table (defer) any action until the next regular TCC meeting pending receipt of information regarding the involvement by and the outreach to Catoosa County representatives by the Greater Dalton MPO during the agreement process, seconded and the motion carried.	Mr. Todd Leamon	Mr. Tracy Bass City of Ringgold
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
TPO Staff will determine and advise the TCC of the involvement by and outreach to Catoosa County representatives by the Greater Dalton MPO during the agreement process.	Ms. Karen Rennich	

ITEM #9. RECOMMEND ENDORSEMENT OF THE 2040 REGIONAL TRANSPORTATION PLAN – SOCIO-ECONOMIC DATA

**MS. YUEN LEE
RPA STAFF**

DISCUSSION		
<p>Ms. Yuen Lee reviewed the four types of socio-economic data (Population, Households, Employment and School Enrollment) compiled for the 2040 Regional Transportation Plan (RTP) and Traffic Demand Model, along with the sources for the data as outlined in the meeting packet. Ms. Lee said that sufficient detail was received for the Tennessee Employment Data to permit verification based on local information. However, due to the minimal amount of available information, RPA Staff was unable to verify the Georgia Employment Data, and it is an estimate. The 2040 projections were developed by RPA Staff based on the Woods & Poole projection, Tennessee State Data Center and Georgia Office of Planning and Budget. The</p>		

projections were reviewed by an Advisory Committee (Center of Business & Economic Research, UTK, Chamber of Commerce, Hamilton County Health Department, Northwest Georgia Regional Commission, and Ochs Center). Georgia 2040 data is currently being updated and not yet released. Therefore, RPA Staff has prepared projections based on the conventional practice (see meeting packet handout, Page 3) of Low/Mid/High projections. Ms. Lee said the Advisory Committee felt that the population "high" projection of 33.4% for Hamilton County might be high and recommended a 22% growth projection be used for Hamilton County. The UTK Data Center projection only shows a Hamilton County growth rate of 5% for the next 30 years, which the Advisory Committee felt to be low in view of what is currently happening in Hamilton County.

In the next thirty years, the Catoosa County population growth is projected to be 50-60% since most land in this area of the state is already developed; a 10-21% growth in population is projected in Dade County, and the population growth projection for Walker County is between 8-19%.

Household projections are based on the Woods & Poole projection. The School Enrollment projections are based on percent of school age children and school age population enrolled in school.

The 2000 Employment Data (meeting packet - Page 2) is based on the Business and Economic Administration census employment data - usually 30-33% higher than the ES2 data. In the last round for the transportation plan update (2035), the ES2 data was used because it comes with an "address" (geocode), and the census data only gives an overall number. The detail is needed for the transportation plan, Traffic Analysis Zone (TAZ) and Travel Demand Model (TDM). All counties have a lower employment number in 2010 than in 2000, because there are two different data sources. It is the opinion of the RPA Staff that the ES2 data is best, and it was recommended by the Peer Review group last summer (*FHWA Travel Model Improvement Program [TMIP] Peer Review, May 23, 2011, DRC*). Ms. Lee said that using U.S. Census data and applying a ratio (as done in the 2030 transportation plan) can exaggerate errors. RPA Staff prefers more concrete data which can be verified (except for Georgia data), and applied the 2040 data Woods & Poole growth rate to the 2010 data to determine the employment projection and control total for each county within the TPO area. The Land Use Model will then be used to allocate the population, households, employment and school enrollment to the given location. RPA staff has worked with a group of builders, developers, and real estate representatives to help determine the areas expected to see growth and development. Based on the above scenario, RPA Staff will then assign the population (and other estimated growth) into the areas, summed up by TAZ. This will provide the socio-economic 2040 data to input to the transportation model.

Mr. John Bridger said that this data collection process improves each time it is done by the RPA Staff. For this data collection, the TPO had a Peer Review to look at the modeling and how the data was obtained to support the modeling, and the development community was involved for feedback (a much more rigorous process). This is a brief recap of a six-month complicated process, and the TCC is being asked today to recommend endorsement of the 2010 base year, projection control total and methodology of allocation, and also to get more involved should they wish to do so as the final numbers are refined.

Responding to an inquiry regarding Georgia projections from Mr. David Kenemer (Northwest Georgia Regional Commission), Ms. Lee said that Mr. Dan Latham (Northwest Georgia Regional Commission) participated on the Advisory Committee and reviewed the Georgia projections. Mr. Kenemer said that using the ranges is probably a good idea, but he suggested that the findings be sent to the head of each county and to the cities within the CHCNGA TPO region, due to some past questioning of census numbers, and to prevent any misunderstanding. Responding to an inquiry from Ms. Lee about whether or not a difference in projection would need to go before the TCC again in view of the short deadline, Ms. Angie Midgett said that the TPO Executive Board can approve without the TCC's recommendation, but something of a great magnitude should probably be sent back to the TCC depending on the circumstances. Ms. Midgett said that, if there is a significant difference in the projected growth rate of a county, the county should be asked to defend their position.

Mr. Bridger said that the RPA Staff will send the findings (brief summary) to the Georgia leaders. He said that the TCC is being asked today to "recommend endorsement" of: (1) base year, (2) projection (which has a whole range from Low/Mid/High), and (3) the methodology for allocation (using the Traffic Analysis Zones and Land Use Model approach for allocating the population total).

Following the discussion, **a motion was made to recommend endorsement as presented, seconded, and the motion carried.**

CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Recommend Endorsement of the 2040 Regional Transportation Plan – Socio-Economic Data as presented.	Mr. Steve Leach	Mr. Todd Leamon

STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
RPA Staff will send the findings (brief summary) to the Georgia leaders.	Ms. Yuen Lee	

ITEM #10. 2040 REGIONAL TRANSPORTATION PLAN

**MS. MELISSA TAYLOR
RPA STAFF**

DISCUSSION		
<p>Ms. Melissa Taylor said that there is a requirement for the Regional Transportation Plan (RTP) to be updated every four years because the Chattanooga area is in non-attainment for air quality, and the work began earlier this year with consultants and state and federal partners. Ms. Taylor referenced a revised schedule (11 x 17 color page contained in the packet and available on the RPA website), and said that a large format version is also available on request. Milestones are noted in the schedule for getting the 2040 RTP adopted and approved by EPA, FHWA, and U.S. DOT with letters back to the TPO by March 5, 2014. TPO Staff is racing against this deadline and there are a lot of pieces (Travel Demand Model for example) that must be gotten underway and completed on time. Any questions on the schedule can be addressed to Ms. Taylor. There will be a "Call for Projects" workshop (highlighted in the meeting packet and tentative for Tuesday, July 24, 2012) with a working lunch followed by a question and answer session. For the last plan update, there was a large project list through 2035, and projects had to be removed so that projects with funding coming forward could be the focus. A Survey Monkey link (see meeting packet) is available for submission of projects by jurisdictions with an October 31, 2012 deadline. To assist jurisdictions, the meeting packet contained the checklist "From Start to Finish: Getting a Project into the TPO's Process and Getting the Project Implemented." Ms. Taylor said that phasing of projects must be done in the Survey Monkey - from Conceptual Feasibility (Study), to perhaps the NEPA process (P.E. NEPA portion), which must be shown separately in the TIP. In the RTP, it is important to capture what projects will be utilizing only PE, what projects might actually move to Construction, and into what Tier they would move within the plan. Ms. Taylor clarified that this is the official 2040 Regional Transportation Plan "Call for Projects," but that other potential projects (perhaps brought forward by the public and felt to be important) will also be brought to the TPO TCC and Executive Board for consideration.</p> <p>Ms. Taylor said that "Existing Plus Committed List" means existing projects that are in the TIP but also projects that would be "committed." If the project is in the TIP now, or if it is potentially going to be committed to in the new TIP (2014-2017), the project will be considered as an "Existing Plus Committed" project, and will not go into the fiscally constrained new list of projects.</p> <p>Ms. Taylor said that, if jurisdictions had projects in the current 2035 plan and those projects did not move forward into the current TIP and are not expected to move forward into the new 2014-2017 TIP, the jurisdiction should consider whether or not they wish to resubmit them (she recommends re-submittal). Ms. Taylor said that, at the "Call for Projects" workshop, TPO Staff will provide what projects were there (<i>in the plan</i>) before, and some idea about the "Existing Plus Committed" list. It will then be up to the jurisdictions to think about their projects and decide what projects should move forward (perhaps be re-submitted), or be replaced by other projects.</p> <p>Ms. Taylor said that two RTP committees are being developed to better capture different people and organizations to help guide this plan process and to be a sounding board: (1) Community Advisory Committee (CAC) which is a leadership committee, (2) Core Technical Team (CTT) to provide technical oversight, guidance and assist with strategic elements of the RTP. As leaders of this process, the TPO TCC and Executive Board members have been invited by email to serve on one or both of the committees. Ms. Taylor is expecting that there will be 4-5 meetings over the next year (or one and one-half years). The deadline for joining committees was July 10, 2012, and Ms. Taylor thanked the TCC members who had already responded.</p> <p>Kimley-Horn and Associates, Inc., (TPO Consultant) is charged with the Public Outreach element of this process and they believe that it is very important to have two "key events" (beginning and end of the process). A Leadership Symposium (visioning) at the beginning of the process is planned during the week of August 21-24, 2012 (tentatively Thursday, August 23, 2012), as shown on the Outreach Activities Schedule in the meeting packet. The Leadership Symposium will be held during the day, with an Open House Public Meeting being held on the evening of the same day. Emails will be sent to many individuals, organizations, TPO TCC and Executive Board members, jurisdiction City Councils and County Commissions (the region as a whole) inviting them to attend the Leadership Symposium and Open House Public Meeting to help determine the direction of the transportation system. See the Outreach Activities Schedule for additional activities and projected timeline.</p>		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		

STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
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**ITEM 11. CHATTANOOGA-HAMILTON COUNTY
REGIONAL PLANNING COMMISSION
RESOLUTION: HIGHWAY 153 / BOY SCOUT ROAD /
DAYTON BOULEVARD INTERCHANGE**

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION		
<p>Ms. Karen Rennich said that Mr. Don Moon, Planning Commissioner, was attending the meeting today and representing the Chattanooga-Hamilton County Regional Planning Commission. Recently, there was a zoning case request near the Highway 153 / Boy Scout Road / Dayton Boulevard interchange for a large mixed development (primarily retail with an estimated 300-unit apartment complex and offices) which received considerable press and was presented to the Chattanooga-Hamilton County Regional Planning Agency (RPA) for a recommendation. The RPA Staff pulled heavily from the 2035 Long Range Transportation Plan (particularly looking at the CMP / project list). There has been concern regarding this interchange in the past and, after discussion with the City of Chattanooga Traffic Engineer and receiving some input from the local TDOT office, the RPA Staff recommended denial of the zoning request. The denial was basically because the infrastructure is not in place (<i>to support the proposed development</i>), there are no planned improvements for the Highway 153 / Boy Scout Road / Dayton Boulevard interchange, and some other factors. The recommendation went to the Chattanooga-Hamilton County Regional Planning Commission (which reviews zoning cases for the City of Chattanooga, Hamilton County and some smaller jurisdictions within Hamilton County) in the April/May, 2012 timeframe, and they recommended denial of the case.</p> <p>Ms. Rennich was unable to complete the discussion of this item due to inclement weather. She said that there were no further "action items" on the agenda and asked everyone to safely evacuate the building, avoiding contact with anything electrical due to flooding.</p>		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #12. STAFF REPORTS

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION		
<p>Verbal Staff Reports are not normally given. Status summaries and contact information for the following projects/programs were included in the meeting packet:</p> <ul style="list-style-type: none"> • Notice of 2011-2014 TIP Adjustments/Modifications • Chattanooga Green Trips Program • Moccasin Bend / Stringers Ridge Gateway Plan Update • Approved Functional Classification System of Streets (TN) • Enhancement Grant and Application Process (TN) • Transportation Legislation: MAP-21 • Bike Chattanooga / Bicycle Transit System (Implementation and On-Site Demonstration @ DRC) 		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION

No Formal Action Required		
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #13. PUBLIC COMMENTS AND OTHER ITEMS OF IMPORTANCE

**CHAIRMAN JOHN BRIDGER
RPA**

DISCUSSION		
The next TPO Executive Board Meeting is August 21, 2012. The next TPO Technical Coordinating Committee (TCC) meeting is September 4, 2012.		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #14. ON-SITE DEMONSTRATION @ DRC
BIKE CHATTANOOGA / BICYCLE TRANSIT SYSTEM**

**MR. PHIL PUGLIESE
OUTDOOR CHATTANOOGA**

DISCUSSION		
The on-site demonstration was not held due to inclement weather.		
CONCLUSIONS		
There being no further questions or comments, meeting adjourned by Chairman John Bridger.		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA
 TRANSPORTATION PLANNING ORGANIZATION

TECHNICAL COORDINATING COMMITTEE (TCC)

July 10, 2012 (1:30 p.m. Eastern – DRC/1A)

<u>NAME</u>	<u>REPRESENTATION</u>
John Bridger	RPA / TPO
Melissa Taylor	RPA / TPO
Andrew Brauner	Intern / FHWA
BETTA STEIN	FHWA - TN
John Daylor	CUMAR.
SUE KWAPP	RPA / TPO
STEVE LEACH	CITY of CHATTANOOGA
Chad Reese	SETDD - Beth Jones (proxy)
Loretta Hopper	Signal Mtn.
KAREN HUNAT	RPA
GREG HOOD	GOOT
Kim Thompson	TDOT
Yun Lee	RPA
TODD LEAMON	HAMILTON County

