

CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA
TRANSPORTATION PLANNING ORGANIZATION (TPO)

EXECUTIVE BOARD MEETING

June 15, 2010, 1:30 PM
MINUTES

The meeting was called to order by Chairman Manuel Rico.

Item #1: Motion to Approve the April 20, 2010 TPO Executive Board meeting minutes was made by Mayor Ronnie Cobb, seconded by Mayor Bill Lusk and the motion carried.

Item #2: Resolution to Approve High Speed Rail Amendment for Tennessee (2008-2011 TIP). Mr. Patrick Hall said the amendment was approved for Public Comment and Recommendation to Approve by the Technical Coordinating Committee (TCC) on 5/4/2010; and approved by ICC on May 20, 2010. Motion to approve was made by Mr. Tom Dugan and seconded by Mayor Bill Lusk and the motion carried.

Item #3: Resolution Reaffirming and Ratifying the Delegation of Authority to Sign Contracts on behalf of the CHCNGA TPO Board to Executive Director of the Chattanooga-Hamilton County Regional Planning Agency as their designee. Ms. Melissa Taylor said the resolution was necessary to ensure the TPO is following proper procedures and in compliance with all Federal regulations for the Executive Director of the Regional Planning Agency to go under contract with different firms/entities that we need to have do work for the TPO. The resolution was also sent to the Planning Commission (6/14/2010) and there was no issue for the Planning Commission per Mr. Dan Wade. Motion was made to approve by Mr. Ted Rumley, seconded by Mr. Tom Dugan and there being no further discussion, the motion carried.

Item #4: Resolution to Approve Revisions to the MOU with the Greater Dalton MPO. Melissa Taylor said the CHCNGA has had an MOU with the Dalton-Whitfield County MPO for some time; however, we are now creating a new MOU with their new name, "The Greater Dalton Metropolitan Planning Organization (MPO)." Mr. Bill Allen was present to represent the Greater Dalton MPO. She said that she is asking for the resolution and attachments to be approved. Motion was made to approve by Mayor Ronnie Cobb, seconded by Mr. Matthew Fowler and, there being no further discussion, the motion carried.

Item #5: Resolution to Approve Amendment to a Work Order Agreement with Cambridge Systematics. Ms. Taylor said that this is an amendment to an agreement signed in 2008. We underestimated the amount of money to get the final work orders issued to Cambridge Systematics for doing multi-modal planning and additional A/Q analyses for us. We are slated to be under an Ozone Designation and we need to prepare for that occurrence. The resolution is for an additional \$450,000 over the next two years to finish out the Cambridge Systematics contract (already approved). Ms. Taylor said she would entertain any questions and Chairman Rico called for any further discussion. To a question from Mayor Bill Lusk, Ms. Taylor stated the underestimation of the cost was more on our part because, when we first looked at all the work we would need them to do we set the ceiling (which must be done before we request work orders from them), and then when we started to issue work orders, the cost of the 2035 LRTP ended up with an underestimation for those costs, leaving us with not enough to do the final two years of the original request. Ms. Taylor said that there is a little more detail in the scope of the work order, but there was no change in the scope of work in the original contract and as advertised. Motion was made to approve by Mr. Ted Rumley and seconded by Mr. Bob Colby, there being no further discussion, the motion carried.

Item #6: Endorsement of Congestion Mitigation Air Quality (CMAQ) Project Proposals for the TN portion of the CHCNGA TPO. Ms. Taylor said that she and Ms. Betsy Shutters have been working on A/Q issues and that, in the past, this has been a tailored project granting program where TDOT would name a category (i.e., Diesel Retrofit) and everyone across the state would apply. However, In January, 2010, TDOT opened the program up to all eligible projects, and we received award for two projects (Preliminary Engineering and Design of the ITS Hamilton Countywide System and the 30-Station Bike Share program). TDOT has now issued another call (request for proposals) and she referenced 5 projects outlined in the meeting packet, describing each project in detail. Motion to approve was made by Mayor Ronnie Cobb and seconded by Mr. Tom Dugan. Following a call for any further discussion by Chairman Rico, several questions arose regarding individual proposed projects which were addressed by the appropriate individuals. Mr. Dave Crockett inquired if the list of projects was being shown in "order of priority." Ms. Angie Midgett (TDOT) said this is CMAQ money that comes to the State of Tennessee; that they hope to fund all projects, but in case they cannot, she suggested the projects be submitted in order of priority preference. Projects will be funded on eligible CMAQ projects and based on how quickly they can be implemented. Mr. Crockett said that, since two of the three projects were being proposed by the Office of Sustainability, he would prioritize the Complete Streets Priority Project above the Ecotourism/ Electric Vehicle Project. However, he is not suggesting the two Office of Sustainability projects should be at the top of the priority list. Mr. John Van Winkle said he would lobby and request that the Countywide Signalization Project be given top priority. Ms. Taylor said the TCC members met at a workshop and the top priority project that came out of that meeting was the Countywide Signalization Project. Mr. Tom Dugan said that, without the grant for CARTA Service to Enterprise South Industrial Park, there will be no bus service to Volkswagen. The Board concurred to prioritize the five projects during the meeting by tally. Motion was made by Mayor Ronnie Cobb and seconded by Mr. Tom Dugan to amend the endorsement (motion on the floor) to add "prioritization of the project list" and the motion to amend carried. The project list contained in the Packet (signed by each Board member) was used to tally the votes by Ms. Taylor based on each #1 vote = 5 pts (highest priority); #2 vote = 4 pts; #3 vote = 3 pts; #4 vote = 2 pts; #5 vote = 1 pt (lowest priority); resulting in prioritization of the five projects as follows: **Priority Project #1: Countywide Signalization Project (70 pts); Priority Project #2: Complete Streets Priority Routes (52 pts); Priority Project #3: CARTA Service to Enterprise South Industrial Park (50 pts); Priority Project #4 Construction of Roundabouts; Priority Project #5 (21 pts): Ecotourism/Electric Vehicle Project. There being no further discussion, Chairman Rico called for a vote on the motion on the floor, which carried.**

Item #7: Review Draft - New 2011-2012 Unified Planning Work Program (UPWP). Ms. Taylor said link was provided to TCC on 5/4/10 for review, and comments were received from our State and Federal partners on 6/2/10 which should be addressed by 6/25/10. Referring to the key project list and financial summary pages, she said that, under the Georgia portion (financial summary page), the SPR column on the Georgia portion will be removed (at the same time other comments are addressed). A revised copy will be provided.

Item #8: Review Draft - Revised Participation Plan (Adopted October 23, 2007; Amended October 21, 2008). Ms. Betsy Shutters reviewed the list of changes (including several administrative changes) made to the Participation Plan and contained in the packet. A link to the draft document was provided to TCC on 5/4/10. We are waiting comments from our State and Federal partners (expected June 24, 2010). The main reason for the update is to change the "meeting notice" (text added to require a 3-day notice versus prior 2-week notice for Special Call meetings); two week notice is changed to 7 day notice; plus other changes outlined.

Item #9: Notification of Tennessee Governor's 3-Year Multimodal Transportation Improvement Plan for 2010-2013. Ms. Taylor said this information was emailed to TCC & TPO Board 5/3/10 and the packet includes the Hamilton County page (4) of the full document. Full hardcopy was made available after the meeting.

Item #10: Staff Reports: Ms. Shutters said the packet contains a 5/4/10 ranking by TCC indicating the Education Topics they are most interested in having Staff to present (#1 TIP Implementation). Mr. Phil Pugliese said copies of the new Chattanooga Area Regional Bicycle and Pedestrian Plan (Executive Summary and 5 Technical Memorandums approved April 10, 2010) were available after the meeting. As part of the plan process, he said that, although we have good vehicle counts, bike/ped data is a bit more complicated to obtain and for two years, we have been working in partnership with UTC on a data collection project. Ms. Stephanie deOlloqui (UTC) said a research methods class (undergrads in Health & Human Performance) and an English Department class (about 600 student researchers) have been looking at patterns of the users of the Tennessee Riverpark to better determine what is going on from the Chickamauga Dam to Renaissance Park and University Greenway. They looked at about 21,000 people on the trail and conducted about 1,000 surveys. They went through the Institutional Review Board process through the University and presented some of the results at a recent American College for Sports Medicine Conference in May (approximately 10,000 attendees). She reviewed the statistics gathered and said an expanded version of this presentation will be made at "Pro Walk - Pro Bike" Conference in Chattanooga (9/13/10 - 9/17/10) and everyone is invited. She is also available to make other broader presentations. Ms. Taylor said some of the counters being used in the study were purchased by the TPO and are being put to good use. Mr. Patrick Hall said the New 2011-2014 TIP was submitted to TDOT/GDOT 2 weeks prior; comments have been received from GDOT and he expects TDOT's comments back in early July (after 30 days). The Federal partners will have a 30-day comment period and he hopes to have the new TIP before the TPO Executive Board on October 22, 2010. It will then go back to FHWA and FTA for final complete implementation in late November, 2010. He reviewed a TIP Modification (Georgia) - (GA-08-01) Bridge Project Three Notches at Pevine Road (moving Construction to P.E. with no funding change). The local Incident Management Plan (TPO area) has been updated and he plans to reflect state-wide changes (plan currently being updated and expected by year-end). Mr. David Baird said the Travel Time / Consultant RFP was published in the CTFP on Sunday 6/6/10; the deadline for Consultants to turn in their proposals is Monday 6/21/10 and Staff will meet with City Purchasing on that date. Proposals will be sent to the Consultant Selection Sub-Committee on the following day and a Sub-Committee meeting is scheduled for 7/6/10. Mr. Baird said he and Ms. Stefanie deOlloqui of UTC met on 6/15/10 and they hope to have a partnership (perhaps using some students and other volunteers from the Bike Task Force) to gather data for the Bicycle Zone Project for "Pro Walk / Pro Bike" 2010 Chattanooga Conference (9/13/10 - 9/17/10). Ms. Karen Rennich said that RPA is doing a Scenario Planning project for the proposed Tennessee River Bridge in partnership with TDOT and their Consultant (Wilbur Smith & Associates). The first stakeholder meetings will be held on 6/23/10 (Technical Committee in the morning, and Elected Official Representatives in the afternoon). TPO (TN) members were notified and are welcome to attend the meetings, along with the Elected Officials within the study boundary (Tennessee River Bridge Committee members). This is the first step and scenarios from "no build" will be looked at, as well as 3-4 land-use/transportation choices (working with Consultants). The public meetings are scheduled for August 12, 2010 at the DRC and notice will be provided to the TPO. Ms. Taylor said TDOT and Wilbur Smith & Associates are still working on the final numbers for the Feasibility Study and we may have a report to the TPO in July or August, 2010.

Item 11. Public Comments and Other Items of Importance: Ms. Melissa Taylor said handouts were available after the meeting for the TDOT Rural ITS Workshop (8/11/10) and TDOT Managing Travel for Planned Special Events (6/21-6/22/10). She welcomed Ms. Courtney Mild as an Intern on the TPO Staff for the summer, who will primarily be working on peer review of TIP Selection Criteria and how to make the performance measures of our LRTP more integrated into our Transportation Improvement Process. Mr. Nelson Galeano will join the TPO Staff June 18, 2010 as a Transportation Analyst. Next TPO Technical Coordinating Committee (TCC) meeting is July 6, 2010. Next TPO Executive Board meeting is August 17, 2010. Adjourn.

Handouts available at 6/15/10 Executive Board Meeting:

- 2035 LRTP Supplemental Regional Bike/Ped Plan (approved 4/20/10) - Copy Board
- Bike/Ped Plan - 5 Technical Memorandum - (3) available + Sign-Up sheet
- Active Living & Transportation Network - (6)
- Governor (TDOT) Releases Multi-modal Transportation Improvement Plan for 2010-2013 (4 full copies)
- TN Rural ITS Workshop (6)
- Managing Travel for Planned Special Events (6)

TPO Executive Board Meeting

Role Call June 15, 2010

<input checked="" type="checkbox"/> Governor	State of Tennessee
<input checked="" type="checkbox"/> Commissioner	Georgia Department of Transportation
<input checked="" type="checkbox"/> Mayor	City of Chattanooga
<input checked="" type="checkbox"/> Elected Representative	Chattanooga City Council
<input checked="" type="checkbox"/> County Mayor	Hamilton County
<input type="checkbox"/> Elected Representative	Hamilton County Commission (209-7202)
<input type="checkbox"/> Elected Official	North Georgia Legislative Delegation Catoosa, Dade, Walker Counties, Georgia
<input type="checkbox"/> Elected Official	Tennessee Legislative Delegation, Hamilton County, Tennessee
<input checked="" type="checkbox"/> Chairman of the Board	Chattanooga Area Regional Transportation Authority
<input type="checkbox"/> Chairman of the Board	Chattanooga Metropolitan Airport Authority
<input checked="" type="checkbox"/> Director	Chattanooga-Hamilton Co. Air Pollution Control Bureau
<input checked="" type="checkbox"/> Elected Representative	Dade County, Georgia Government
<input checked="" type="checkbox"/> Elected Representative	Walker County, Georgia Government
<input type="checkbox"/> Elected Representative	Catoosa County, Georgia Government
<input type="checkbox"/> Mayor/Commission Representative	Chickamauga, Georgia
<input checked="" type="checkbox"/> Mayor/Commission Representative	Collegedale, Tennessee
<input type="checkbox"/> Mayor/Council Representative	East Ridge, Tennessee
<input checked="" type="checkbox"/> Mayor/Commission Representative	Fort Oglethorpe, Georgia
<input checked="" type="checkbox"/> Mayor/Commission Representative	Lakesite, Tennessee
<input type="checkbox"/> Mayor/Commission Representative	Lookout Mountain, Georgia
<input type="checkbox"/> Mayor/Commission Representative	Lookout Mountain, Tennessee
<input checked="" type="checkbox"/> Mayor/Commission Representative	Red Bank, Tennessee
<input type="checkbox"/> Mayor/Commission Representative	Ridgeside, Tennessee
<input type="checkbox"/> Mayor/Commission Representative	Ringgold, Georgia
<input type="checkbox"/> Mayor/Commission Representative	Rossville, Georgia
<input checked="" type="checkbox"/> Mayor/Council Representative	Signal Mountain, Tennessee
<input checked="" type="checkbox"/> Mayor/Commission Representative	Soddy-Daisy, Tennessee
<input type="checkbox"/> Mayor/Alderman Representative	Walden, Tennessee

Quorum Yes ✓ *Melina B. Taylor*