



**CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA  
TRANSPORTATION PLANNING ORGANIZATION  
(CHCNGA TPO)**

1250 MARKET STREET  
SUITE 2000  
CHATTANOOGA, TN 37402  
423-643-5900

**MINUTES**

APRIL 27, 2016

1:30-3:00 P.M.  
EASTERN @ DRC / 1A

<b>MEETING CALLED BY</b>	Chairman Todd Leamon
<b>TYPE OF MEETING</b>	Executive Board Meeting
<b>FACILITATOR</b>	Ms. Karen Rennich, Deputy Director, Regional Planning Agency (RPA)
<b>NOTE TAKER</b>	Ms. Rozanne Brown, RPA
<b>QUORUM</b>	Yes
<b>ATTENDEES</b>	See Attachment

<b>ANNOUNCEMENTS</b>	Chairman Todd Leamon introduced Mayor Pro Tem Terry Crawford (City of Ringgold representing Mayor Nick Millwood), and Mr. Alan Frazier (Chattanooga-Hamilton County Air Pollution Control Bureau representing Mr. Bob Colby) who were attending a TPO Executive Board meeting for the first time.
<b>PUBLIC COMMENTS</b>	
<b>OTHER ITEMS OF IMPORTANCE</b>	Handouts: Highway 153 Transit Corridor Study Executive Summary, Technical Memorandum #1 (Existing and Future Conditions), #2 (User and Market Research), #3 (Range and Type of Transit Options); and #4 (Recommendations for the Highway 153 Corridor); Enterprise South Sub-Area Transportation and Land Use Study Final Report (Spring 2016), Existing Conditions and Trends, and Scenario Analysis; Hamilton Place Connectivity Study (March 2016); TPO Member Guide including The Transportation Planning Process Key Issues (A Briefing Book for Transportation Decisionmakers, Officials, and Staff) with Moving Ahead for Progress in the 21 <sup>st</sup> Century Act (MAP-21) and Fixing America's Surface Transportation Act (FAST Act); 2040 Regional Transportation Plan Executive Summary; Sample TPO Executive Board Designee Letter; Limited English Proficiency (LEP) and RPA TITLE VI Packet; and 2016 TPO TCC & Executive Board Meeting Calendar.

**Agenda Topics**

**ITEM #1. APPROVAL OF FEBRUARY 24, 2016 TPO EXECUTIVE BOARD MEETING MINUTES**

**CHAIRMAN TODD LEAMON**

<b>DISCUSSION</b>	Chairman Todd Leamon inquired if there were questions/comments regarding Item #1 of the agenda, or called for a motion to approve as presented.	
<b>CONCLUSIONS</b>	There being no questions/comments, a motion was made to approve as presented, seconded and the motion carried.	
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
APPROVAL OF FEBRUARY 24, 2016 TPO EXECUTIVE BOARD MEETING MINUTES	Mr. Billy Cooper City of Ridgeside	Mr. Blythe Bailey City of Chattanooga
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #2. ENDORSE BY RESOLUTION THE 2045 REGIONAL TRANSPORTATION PLAN SOCIO-ECONOMIC DATA**

**MS. YUEN LEE  
TPO STAFF**

DISCUSSION
<p>Ms. Yuen Lee said that the socio-economic data was compiled by staff for the 2045 Regional Transportation Plan and Travel Demand Model by Traffic Analysis Zone (TAZ) and microzones. The total population and household data were based on the Census 2010 data and the 2014 American Community Survey (ACS) data. The employment data was based on the Quarterly Census of Employment and Wages (QCEW) database provided by the Bureau of Labor Statistics (BLS) (U.S. Department of Labor). Ms. Lee said that the staff also verified the socio-economic data by the available local data sources including the Chamber of Commerce website. The school data was collected from the local school board, phone books and the internet. For the 2045 projection data, staff reviewed the projection provided by Woods &amp; Poole, Tennessee State Data Center, Georgia Office of Planning &amp; Budget, and Tennessee Statewide Travel Demand Model.</p> <p>Ms. Lee said that three 2045 projection ranges (not just a single projection) were then developed (High, Mid and Low) which were reviewed by the Advisory Committee with representatives from the UTK Center of Business &amp; Economic Research, Chattanooga Area Chamber of Commerce, Hamilton County Health Department, Northwest Georgia Regional Commission, and Southeast Tennessee Development District.</p> <p>Ms. Lee reviewed the range of projections table contained in the meeting packet Staff Report (Page 2) in detail with comments regarding projected population growth:</p> <ul style="list-style-type: none"> <li>• Catoosa County projected growth range is between 22.1% (Low) to 46.3% (High) by 2045 (or between 14,708 and 30,784 in population growth).</li> <li>• Dade County (TPO portion) shows a slight loss of population of 193 people, or possibly gaining 1,236 people.</li> <li>• Walker County (TPO portion) – gaining between 780 to about 2,700 people.</li> <li>• Hamilton County - gaining between 55,000 to 96,000 in population (16% to 28%).</li> </ul> <p>After having this control total for population, Ms. Lee said the next step is to apply the control total to the Land Use Model to project the land use, and from there, staff will calculate the population within each TAZ and microzone.</p> <p>Chairman Leamon called for questions/comments, or a motion to endorse the 2045 Regional Transportation Plan Socio-economic Data.</p>

CONCLUSIONS
There being no questions/comments, a motion was made to endorse as presented, seconded and the motion carried.

TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
ENDORSE BY RESOLUTION THE 2045 REGIONAL TRANSPORTATION PLAN SOCIO-ECONOMIC DATA	Mr. Ted Rogers City of Collegedale	Mr. Stacy Morrison Tennessee Department of Transportation
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #3. APPROVE BY RESOLUTION FUNCTIONAL CLASSIFICATION SYSTEM OF STREETS REVISION (GA)**

**MS. YUEN LEE  
TPO STAFF**

DISCUSSION
<p>Ms. Yuen Lee said that she was presenting this item today for Ms. Aleeta Zeller who was unable to attend the meeting. She said that the City of Ringgold has extended Candy Lane to connect Pollard Road to serve as an alternate route to access several local schools, the City of Ringgold, Georgia, and the City of Fort Oglethorpe, Georgia.</p> <p>Because of this change and in cooperation with the City of Ringgold, Catoosa County is requesting the addition of Candy Lane/Pollard Road to the Functional Classification System of Streets as an Urban Minor Collector. Ms. Lee emphasized that the extension is already completed, and that it was paid for by local funds. A signed justification sheet was contained in the meeting packet along with a map.</p> <p>Chairman Leamon called for questions/comments and, hearing none, called for a motion to approve.</p>

<b>CONCLUSIONS</b>		
There being no questions/comments, a motion was made to approve as presented, seconded and the motion carried.		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
APPROVE BY RESOLUTION FUNCTIONAL CLASSIFICATION SYSTEM OF STREETS REVISION (GA)	Mr. Donald Brown Catoosa County	Mr. Ted Rogers
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #4. ENDORSE BY RESOLUTION THE TRANSPORTATION AND LAND USE SUBAREA STUDIES FOR THE 2045 REGIONAL TRANSPORTATION PLAN**

**MS. MELISSA TAYLOR  
RPA STAFF**

- Highway 153 Transit Study
- Hamilton Place Connectivity Study
- Enterprise South Sub-Area Transportation and Land Use Study

<b>DISCUSSION</b>		
<p>Ms. Melissa Taylor said that, during the last six to eight months, many TPO members participated in the work on the three subarea studies for the 2045 Regional Transportation Plan (RTP). Ms. Taylor said that the studies (Highway 153 Transit Study, Hamilton Place Connectivity Study and Enterprise South Sub-Area Transportation and Land Use Study) will be used to inform how projects are looked at for the 2045 RTP, and that this is an endorsement item on today's agenda.</p> <p>Ms. Taylor said that, coming out of the 2040 RTP, there were some transit related projects that staff felt had a direct relationship to land use issues and staff wanted to look more closely at those issues. The subarea studies have helped to determine whether the projects were feasible, whether some smaller projects should be considered, or perhaps some revisions should be made to the projects.</p> <p>Ms. Taylor said that the final presentation for the subarea studies was made to the TPO Technical Coordinating Committee (TCC) and Executive Board on February 24, 2016, that the TCC recommended endorsement of the studies on March 1, 2016, and the studies are being presented today for final endorsement by the TPO Executive Board.</p> <p>A summary for each of the three subarea studies was available in the meeting packet, copies were available at the meeting, and the studies were posted on the RPA/TPO website. Ms. Taylor said that hard copies of the documents could be provided to anyone upon request, and that the website documents would be updated with the signed resolutions if endorsed today.</p> <p>Chairman Leamon called for any discussion or questions. Mr. John Bridger, Executive Director, Chattanooga-Hamilton County Regional Planning Agency, said that the subarea studies are very well done, that they will help the TPO while working through the next RTP development in terms of projects that will be vetted, and they will also assist in the land use planning efforts. Mr. Bridger gave special thanks to Ms. Melissa Taylor and her staff for their work on the subarea studies.</p> <p>Chairman Leamon called for further comments or a motion to endorse the subarea studies.</p>		
<b>CONCLUSIONS</b>		
There being no further questions/comments, a motion was made to endorse as presented, seconded and the motion carried.		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
ENDORSE BY RESOLUTION THE TRANSPORTATION AND LAND USE SUBAREA STUDIES FOR THE 2045 REGIONAL TRANSPORTATION PLAN <ul style="list-style-type: none"> <li>• Highway 153 Transit Study</li> <li>• Hamilton Place Connectivity Study</li> <li>• Enterprise South Sub-Area Transportation and Land Use Study</li> </ul>	Mr. John Naylor Chattanooga Metropolitan Airport Authority	Ms. Janice Cagle City of Soddy-Daisy
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #5. CITY OF CHATTANOOGA REPORT: CENTRAL AVENUE EXTENSION**

**MR. BERTRAN KUYRKENDALL  
CITY OF CHATTANOOGA**

<b>DISCUSSION</b>		
<p>Mr. Blythe Bailey, Transportation Department Administrator (City of Chattanooga), introduced Mr. Bert Kuyrkendall, City Transportation Engineer (City of Chattanooga). Mr. Bailey said that Mr. Kuyrkendall oversees all of the major capital projects in the City of Chattanooga including the significant public involvement associated with the National Environmental Policy Act (NEPA) process and other aspects of the Central Avenue extension project. He said that Mr. Kuyrkendall would give an update today on this work over the last couple of years. Mr. Kuyrkendall thanked Mr. Bailey and the TPO Executive Board for the opportunity to provide an update on the Central Avenue extension project.</p> <p>In 2013, Mr. Kuyrkendall said that the City of Chattanooga committed to report back to the TPO Executive Board on the work to develop community outreach/discussion and to gauge the impact on the surrounding neighborhoods for this project. Mr. Kuyrkendall said that the scope of the project is to extend Central Avenue from Third Street to Riverfront Parkway, and that the goals of the project are to extend the downtown grid and to provide better multimodal connectivity to this part of the City of Chattanooga.</p> <p>Since the project began, Mr. Kuyrkendall said that the City of Chattanooga has participated in approximately twenty-two public and stakeholder meetings regarding the project including:</p> <ul style="list-style-type: none"> <li>• NEPA project</li> <li>• Public meetings</li> <li>• Neighborhood meetings (mostly with the Lincoln Park Neighborhood)</li> <li>• Third to Riverside planning meetings conducted by the Regional Planning Agency Staff</li> </ul> <p>In addition, Mr. Kuyrkendall said that numerous individual meetings were held with stakeholders in the project area.</p> <p>Mr. Kuyrkendall said that examples of comments and concerns brought out by the public input process include:</p> <ul style="list-style-type: none"> <li>• The desire to minimize vehicular and truck traffic on this new part and on existing parts of Central Avenue</li> <li>• The need for connection to Riverfront Parkway between Holtzclaw Avenue and Houston Street</li> <li>• Concerns about the impact to future use of private properties along the project area</li> <li>• The desire to reestablish historic uses in the area</li> <li>• Need for better access to the Tennessee Riverwalk and other recreational facilities</li> <li>• The need for a better park in the Lincoln Park Neighborhood area</li> <li>• Traffic calming measures</li> <li>• The need for connections to both existing roadways and future development in the project corridor</li> </ul> <p>In summary, Mr. Kuyrkendall said that the City of Chattanooga directed a very extensive public outreach process that he believes effectively engaged all stakeholders of the project and incorporated their input into the NEPA process, which is expected to wrap up in October 2016. Mr. Kuyrkendall called for questions or comments and there being none, Chairman Leamon thanked Mr. Kuyrkendall for the update.</p>		

<b>CONCLUSIONS</b>		
No Formal Action Required		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #6. STAFF REPORTS**

**MS. KAREN RENNICH  
TPO STAFF**

<b>DISCUSSION</b>
<p>Staff Reports are discussed verbally as appropriate, or if there are questions. The Staff Reports contain the details regarding each item including contact information.</p> <ul style="list-style-type: none"> <li>• Notice of 2014-2017 TIP Adjustments/Modifications</li> <li>• 2017-2020 TIP Development Update</li> <li>• RPA/TPO Survey Results</li> </ul>

- 2016-2017 Unified Planning Work Program Amendment
- Grants and Grant Awards
- Walking Action Institute Update
- ThinkBike Workshop Update
- FHWA Bike/Ped Network Example Submission
- Upcoming Training and Continuing Education Events

Regarding the 2017-2020 Transportation Improvement Program (TIP) development, Ms. Melissa Taylor said that, at the May 3, 2016 TPO TCC meeting to be held the following week, the TCC would be looking at the TPO's designated allocation of funds for the 2017-2020 TIP project list for the Transportation Alternatives Program and Surface Transportation Block Grant (STBG) (formerly Surface Transportation Program / STP). Ms. Taylor said that this list is only for the TPO local projects, and not for the State or CARTA's FTA designed funding.

Ms. Taylor highlighted one slight change in the project list from what was previously sent to the TPO members and said that this did not change the recommendation of the TIP Selection Committee. The change of approximately \$40K was due to some obligations and slight changes that are below 10% for the projects, and Ms. Taylor said that the staff is in the process of reconciling this change with TDOT and GDOT.

Ms. Taylor said that the meeting packet contained an updated 2017-2020 TIP development timeline, that this project list would be provided to the TCC on May 3, 2016 for their review and recommendation to the TPO Executive Board on June 22, 2016, and she requested that the TPO Executive Board members send a representative to the May 3, 2016 TCC meeting. There were no questions or comments.

**CONCLUSIONS**

No Formal Action Required

TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #7. PUBLIC COMMENTS AND OTHER ITEMS OF IMPORTANCE**

**MS. KAREN RENNICH  
RPA STAFF**

DISCUSSION		
CONCLUSIONS		
<p>Chairman Leamon called for any public comments or other items of importance. Ms. Karen Rennich said that the May 3, 2016 TCC meeting packet could not be posted on the RPA/TPO website on the scheduled (previous) day due to technical issues, but that the packet was now posted on the website.</p> <p>Chairman Leamon said that the next TPO Executive Board Meeting is Wednesday, June 22, 2016 (1:30-3:00 p.m.) @ DRC/1A, and that the next TPO Technical Coordinating Committee (TCC) meeting is Tuesday, May 3, 2016 (1:30-3:00 p.m.) @ DRC/1A.</p> <p>There being no further questions or comments, the meeting was adjourned.</p>		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

TPO EXECUTIVE BOARD MEETING

Role Call: April 27, 2016

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Governor                        | State of Tennessee                         |
| <input checked="" type="checkbox"/> Commissioner                    | Georgia Department of Transportation       |
| <input checked="" type="checkbox"/> Mayor                           | City of Chattanooga                        |
| <input type="checkbox"/> Elected Representative                     | Chattanooga City Council                   |
| <input checked="" type="checkbox"/> County Mayor                    | Hamilton County                            |
| <input type="checkbox"/> Elected Representative                     | Hamilton County Commission                 |
| <input type="checkbox"/> Elected Official                           | North Georgia Legislative Delegation       |
| <input type="checkbox"/> Elected Official                           | Catoosa, Dade, Walker Counties, Georgia    |
| <input type="checkbox"/> Chairman of the Board                      | Tennessee Legislative Delegation, Hamilton |
| <input type="checkbox"/> Chairman of the Board                      | County, Tennessee                          |
| <input checked="" type="checkbox"/> Director                        | Chattanooga Area Regional Transportation   |
| <input type="checkbox"/> Elected Representative                     | Authority                                  |
| <input type="checkbox"/> Elected Representative                     | Chattanooga Metropolitan Airport Authority |
| <input checked="" type="checkbox"/> Elected Representative          | Chattanooga-Hamilton Co. Air Pollution     |
| <input type="checkbox"/> Mayor/Commission Representative            | Control Bureau                             |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Dade County, Georgia Government            |
| <input checked="" type="checkbox"/> Mayor/Council Representative    | Walker County, Georgia Government          |
| <input type="checkbox"/> Mayor/Commission Representative            | Catoosa County, Georgia Government         |
| <input type="checkbox"/> Mayor/Commission Representative            | Chickamauga, Georgia                       |
| <input type="checkbox"/> Mayor/Commission Representative            | Collegedale, Tennessee                     |
| <input type="checkbox"/> Mayor/Commission Representative            | East Ridge, Tennessee                      |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Fort Oglethorpe, Georgia                   |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Lakesite, Tennessee                        |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Lookout Mountain, Georgia                  |
| <input type="checkbox"/> Mayor/Commission Representative            | Lookout Mountain, Tennessee                |
| <input checked="" type="checkbox"/> Mayor/Council Representative    | Red Bank, Tennessee                        |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Ridgeside, Tennessee                       |
| <input type="checkbox"/> Mayor/Commission Representative            | Ringgold, Georgia                          |
| <input type="checkbox"/> Mayor/Commission Representative            | Rossville, Georgia                         |
| <input checked="" type="checkbox"/> Mayor/Council Representative    | Signal Mountain, Tennessee                 |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Soddy-Daisy, Tennessee                     |
| <input type="checkbox"/> Mayor/Alderman Representative              | Walden, Tennessee                          |

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QUORUM = 12