



CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA
 TRANSPORTATION PLANNING ORGANIZATION
 (CHCNGA TPO)

1250 MARKET STREET
 SUITE 2000
 CHATTANOOGA, TN 37402
 423-643-5900

MINUTES

DECEMBER 16, 2014 1:30-3:00 P.M.
 EASTERN

MEETING CALLED BY	Chairman Todd Leamon
TYPE OF MEETING	TPO EXECUTIVE BOARD
FACILITATOR	Ms. Karen Rennich, Deputy Director, Regional Planning Agency (RPA)
NOTE TAKER	Ms. Rozanne Brown, RPA
QUORUM	Yes
ATTENDEES	See Attachment

ANNOUCEMENTS	
PUBLIC COMMENTS	
OTHER ITEMS OF IMPORTANCE	Handouts: CHCNGA TPO 2014 Annual Obligated List of Projects; 2040 Regional Transportation Plan Executive Summary; Transportation & Community (No 3 Fall 2014); Sample TPO Executive Board Designee Letter; Limited English Proficiency (LEP) and RPA TITLE VI Packet; and Revised 2015 TPO TCC & Executive Board Meeting Calendar.

Agenda Topics

ITEM #1. APPROVAL OF OCTOBER 21, 2014 TPO EXECUTIVE BOARD MEETING MINUTES

CHAIRMAN TODD LEAMON

DISCUSSION	Chairman Todd Leamon called the meeting to order, inquired if there were questions/comments regarding Item #1, or called for a motion to approve as presented.	
CONCLUSIONS	There being no questions/comments, a motion was made to approve as presented, seconded and the motion carried.	
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
APPROVAL OF OCTOBER 21, 2014 TPO EXECUTIVE BOARD MEETING MINUTES	Mr. Billy Cooper City of Ridgeside	Commissioner Marty Haynes Hamilton County
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #2. APPROVE BY RESOLUTION CONFORMITY
REDETERMINATION REPORT**

**MS. BETSY EVANS
RPA STAFF**

- **CARTA24 CMAQ AWARD FOR SERVICE TO ENTERPRISE SOUTH**

DISCUSSION		
Ms. Betsy Evans said that this addendum to the Congestion Determination Report for the 2040 Regional Transportation Plan (RTP) amends the CDR document to include the non-exempt project "CARTA Service to Enterprise South" (TIP# CARTA24). IAC approved this document on December 2, 2014. See the Staff Report contained in the meeting packet for further details, along with the addendum and resolution.		
CONCLUSIONS		
There being no questions/comments, a motion was made to approve as presented, seconded and the motion carried.		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
APPROVE BY RESOLUTION CONFORMITY REDETERMINATION REPORT <ul style="list-style-type: none"> • CARTA24 CMAQ AWARD FOR SERVICE TO ENTERPRISE SOUTH 	Mr. Randall Smith City of Red Bank	Mr. Bob Colby Chattanooga-Hamilton County Air Pollution Control Bureau
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #3. APPROVE BY RESOLUTION AN AMENDMENT TO THE
2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM**

**MS. BETSY EVANS
RPA STAFF**

- **CARTA24 – Transit Service to Enterprise South**
- **RAILSTUDY – Rail Transit Implementation Plan Study**
- **SRTS – Safe Routes to School Grant**
- **CHATBIKELANES – Protected Bike Lanes**
- **ITS-ATMS – Advanced Transportation Management Systems**

DISCUSSION		
<p>CARTA24 - Ms. Betsy Evans said that the first item shown in this amendment is the CARTA24 Transit Service to Enterprise South project approved in Item #2 above. CARTA was awarded a Congestion Mitigation & Air Quality (CMAQ) grant for Transit Service to Enterprise South, and the conformity redetermination was approved by the IAC on December 2, 2014.</p> <p>RAILSTUDY - The City of Chattanooga was awarded a Transportation Investment Generating Economic Recovery (TIGER) grant for the Rail Transit Implementation Plan Study to evaluate the feasibility of using existing and proposed freight rail facilities for passenger service and to look at an implementation strategy for a passenger rail system in the city and to connect to other cities.</p> <p>SRTS - The City of Chattanooga was awarded this Safe Routes To School (SRTS) grant for projects that focus on walking and biking to Lakeside Academy.</p> <p>CHATBIKELANES - The City of Chattanooga was awarded a CMAQ grant for a protected bike lanes project which includes a link between the Downtown Chattanooga area and the University of Tennessee at Chattanooga campus and surrounding neighborhoods.</p> <p>ITS-ATMS - The City of Chattanooga was awarded a CMAQ grant for the Advanced Transportation Management Systems project that will provide real-time center to center communications and data sharing.</p> <p>The IAC concurred the four projects shown above were exempt on October 9, 2014. Detailed Old and New TIP pages and the resolution were contained in the meeting packet.</p>		
CONCLUSIONS		
There being no questions/comments, a motion was made to approve as presented, seconded and the motion carried.		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
APPROVE BY RESOLUTION AN AMENDMENT TO THE 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM <ul style="list-style-type: none"> • CARTA24 – Transit Service to Enterprise South • RAILSTUDY – Rail Transit Implementation Plan Study • SRTS – Safe Routes to School Grant • CHATBIKELANES – Protected Bike Lanes • ITS-ATMS – Advanced Transportation Management Systems 	Mr. Ted Rogers City of Collegedale	Mr. Blythe Bailey City of Chattanooga
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #4. APPROVE BY
RESOLUTION FUNCTIONAL
CLASSIFICATION SYSTEM OF
STREETS REVISION
(TENNESSEE)**

**MS. ALEETA ZELLER
RPA STAFF**

DISCUSSION		
<p>Ms. Aleeta Zeller said that a new webpage is being created by the TPO Staff to keep everyone updated on what is happening relative to the Functional Classification System of Streets. The web page will include the recent Georgia updates (submitted to Federal Highway on Friday, December 12, 2014), along with the Tennessee revisions being discussed today. An email will be sent to TPO members by the TPO Coordinator when the web page is established.</p> <p>Regarding this 2014 revision to the Functional Classification System of Streets (Tennessee Portion), Ms. Zeller said that the Technical Coordinating Committee (TCC) approved a proposed group of changes on November 4, 2014. There were a few late changes received and corrections made which were contained in the Board meeting packet spreadsheet (see Changes/Additions to Functional Classification Since Approval at the November TCC Meeting). The meeting packet Staff Report outlined the request for approval by the TPO Executive Board being presented today and the four types of changes involved in this update.</p> <p>Collectors that have not been reviewed by the appropriate jurisdiction have been marked as "No Request" in the spreadsheet and the TPO is proposing Major Collector designation for these streets (see map and spreadsheet for proposed designation for each of these Collectors).</p> <p>Chairman Leamon inquired whether or not the municipalities had reviewed and approved the proposed changes. Ms. Zeller said that she has received a letter from each of the municipalities acknowledging and approving the changes (including those approved by the TCC and the late changes since the TCC November 4, 2014 meeting and contained in the meeting packet spreadsheet), except for those municipalities who have not decided on Major/Minor Collectors which have received a Major classification. However, the municipalities have seen those changes (Major Collector classifications).</p> <p>Chairman Leamon called for any additional questions or comments. Mr. Stacy Morrison (TDOT Office of Community Planning, Region 2) said that, working with the FHWA Tennessee partners, the staff has done a good job to meet all of the federal requirements and to improve and streamline the Functional Classification System of Streets process. Mr. Morrison said that he appreciated the detailed way that this information was being presented in today's meeting packet.</p>		
CONCLUSIONS		
<p>There being no further questions/comments, a motion was made to approve as presented, seconded and the motion carried.</p>		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
APPROVE BY RESOLUTION FUNCTIONAL CLASSIFICATION SYSTEM OF STREETS REVISION (TENNESSEE)	Mr. Ted Rogers	Mr. Randall Smith
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
An email will be sent to TPO Members by the TPO Coordinator when the Functional Classification System of Streets WEB page is established.	Ms. Karen Rennich	

ITEM #5. APPROVE BY RESOLUTION AN AMENDMENT TO THE 2015 UNIFIED PLANNING WORK PROGRAM

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION		
<p>Ms. Karen Rennich said that the TPO Executive Board just approved the City of Chattanooga's Rail Transit Implementation Plan TIP Amendment (Item #3 above - RAILSTUDY), and that planning projects carried out in the TPO area which use federal highway funds need to also be shown in the TPO's Unified Planning Work Program (UPWP). This UPWP Amendment does two things:</p> <ul style="list-style-type: none"> • Adds the project scope and cost of the RAILSTUDY project to the 2015 UPWP Appendix A (Transportation Studies). • Adds an activity with a statement which is broader than just this RAILSTUDY project to the UPWP Task 7 (Regional [Mid/Long-range] Transportation Planning): "coordinate planning with member jurisdictions on their studies or other regional transportation planning-related projects." This activity will be carried forward into the next UPWP should other jurisdictions have studies/projects on which the TPO needs to partner. This is already being done by the TPO, but it is now better referenced in the UPWP. 		
CONCLUSIONS		
There being no questions/comments, a motion was made to approve as presented, seconded and the motion carried.		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
APPROVE BY RESOLUTION AN AMENDMENT TO THE 2015 UNIFIED PLANNING WORK PROGRAM	Mr. Ted Rogers	Mr. Blythe Bailey
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #6. 2015 PRIORITY LIST OF PROJECTS FOR TDOT REVIEW AND RANKING

**MS. BETSY EVANS
RPA STAFF**

DISCUSSION
<p>Ms. Karen Rennich introduced Ms. Tanisha Hall, TDOT Long-Range Transportation Planning Director. She said that Ms. Hall may be able to address any questions regarding this TDOT Priority List agenda item, and that she very much appreciated Ms. Hall being present at the meeting.</p> <p>Chairman Todd Leamon welcomed Ms. Hall, and asked everyone to turn to the "Priority List Provided by TDOT" (see the blue ranking sheet contained in the meeting packet – top five projects). He said that TDOT sends the TPO a list of their projects annually and asks the TPO to rank the projects on the list. Chairman Leamon said that the ranking shown on the top portion of the sheet is the ranking done by the Technical Coordinating Committee (TCC), and that the five projects were shown in ranked order.</p> <p>Chairman Leamon then outlined possible action options available to the TPO Executive Board today (both of which have both been done in the past):</p> <ul style="list-style-type: none"> • Motion to Accept the TCC ranking of the five projects provided by TDOT and submit as ranked by the TCC. • Motion to rank the five projects provided by TDOT as a Board requiring that each Executive Board Member complete the ranking form with a tally by the TPO Staff to be presented to the Executive Board Members prior to the end of the meeting. <p>Chairman Leamon opened the floor for questions or comments. Mr. Blythe Bailey, Transportation Department Administrator, City of Chattanooga, said that all of the five ranked projects are incredibly important to the region and to the City of Chattanooga in particular.</p>

Mr. Bailey inquired how the different stages of development (a project being further from or closer to Construction) impacts TDOT's decisions. He said that the I-124 project is very close to Construction and some of the others are in Preliminary Engineering.

Ms. Tanisha Hall said that the TDOT Long-Range Transportation Department uses DecisionLense (DL3) software which takes the project stage into account, and that Mr. Stacy Morrison could probably assist with project stage information. Ms. Hall said that the DL3 software also takes into account the available funding for a particular project. She said that, given the limited available resources, the TPO Executive Board is being asked by TDOT to rank the five projects on the list by their importance to the region and support within the region. Combined with the TPO Executive Board's prioritized ranking, information from the DL3 software (which removes some subjectivity and assists TDOT staff to get to the projects that are ready to go a little faster), and TDOT's regional staff ranking, priorities are determined for this area, and then across the State of Tennessee.

Mr. Bailey thanked Ms. Hall, and inquired if there is enough funding for more than the five projects provided on the TDOT Priority List. If not, he inquired how the "Write-In Options for Consideration by TDOT" as proposed by the TCC may be prioritized into the ranking. Ms. Hall responded that Write-In Projects are considered to be "new starts" for consideration should additional funding become available, and they were not considered in the last year. However, TDOT is trying to work more closely with the MPO's across the state to determine which of the Write-In Projects move forward into the system.

Motion was made by Mr. Ted Rogers, City of Collegedale to accept and provide to TDOT the Technical Coordinating Committee (TCC) Ranking for the Priority List Provided by TDOT.

Calling for questions/comments and responding to an inquiry by Councilman Chip Henderson, City of Chattanooga, Chairman Leamon confirmed that this motion is to accept the TCC's ranking and provide it to TDOT only for the five projects shown on the Priority List Provided by TDOT. Chairman Leamon said that the two lists shown on the blue ranking sheet (1. Five projects provided on the Priority List Provided by TDOT, and 2. Write-In Options for Consideration by TDOT) would have a separate comment opportunity for the Executive Board Members, and a separate motion.

Chairman Leamon restated the motion on the table, called for further questions/comments, and there being none, called for a second on the motion which was made by Mr. Bill Lusk, Town of Signal Mountain. There being no further discussion, the vote was taken and the motion carried. Chairman Leamon said that the TCC's ranking of the Priority List Provided by TDOT (five projects shown on the top portion of the blue ranking sheet) would be provided to TDOT by the TPO Staff based on this motion by the TPO Executive Board.

Chairman Leamon said that the TPO is allowed the opportunity to offer Write-In Projects to TDOT, but there is no requirement for the TPO to prioritize them, although they have been prioritized by the TPO in the past. He said that there were three options available for the TPO Executive Board action relative to the Write-In Projects:

- Rank the Write-In Projects offered by the TCC (Write-In Options for Consideration by TDOT – bottom half of the blue ranking sheet).
- Add to the Write-In Projects list.
- Not submit Write-In Projects at all.

Chairman Leamon asked for confirmation of his understanding of the above options and further elaboration regarding Write-In Projects from Ms. Tanisha Hall, who said that Chairman Leamon's interpretation of the available options was correct. Ms. Hall said that, should the TPO Executive Board elect to submit Write-In Projects and if some type of funding action on the state or federal level occurs, TDOT will then have the TPO's Write-In Projects for consideration, and most MPO's are submitting Write-In Projects.

Chairman Leamon opened the floor for questions/comments regarding the Write-In Projects. Councilman Chip Henderson, City of Chattanooga, said that two of the projects which have been discussed by the City Council, City of Chattanooga, were not ranked and he would like to see them ranked closer to the top:

- Wilcox Boulevard Tunnel Improvements – RTP ID 224 – Councilman Henderson said that this project seems to be of great concern to many on the City Council.
- US-11/US-64/US-72/SR-2/Cummings Hwy (PE & ROW) Widening – RTP ID 122 – Councilman Henderson said that he has been working with a Hamilton County Commissioner to get this project "onto the list" and is trying and get some funding secured.

Ms. Karen Rennich, TPO Coordinator, said that some of the Write-In Projects were not ranked because the Survey Monkey made available to the TCC provided the projects to be ranked that are in the first tier of the 2040 Regional Transportation Plan (RTP). Then, there were additional Write-In considerations, and the TCC did not have the option to put those projects into the ranking. Ms. Rennich said that, it is not that the unranked projects were not important, but that the TCC was not given an opportunity to rank them.

Chairman Leamon inquired if there were additional Write-In Projects that needed to be submitted if the TPO Executive Board elected to rank and submit Write-In Projects to TDOT, and he opened the opportunity for a motion on additional projects.

Responding to an inquiry regarding the Illustrative Project shown on the Write-In Project List as SR-320 East Brainerd Road from Bel-Air Dr to SR-321 Ooltewah-Ringgold Rd (SR-320/E. Brainerd Rd from US64/US11/Lee Highway to SR-321, RTP ID 118), Ms. Betsy Evans said that Illustrative Projects are not funded, and there was not enough money available to put this project into one of the 2040 Regional Transportation Plan (RTP) tiers. Chairman Leamon commented that all of these Write-In Projects are referenced in the 2040 RTP. Ms. Rennich said that this is why the Write-In Projects have an RTP ID on the Write-In Project List, and a project should not be on this Write-In Project List unless it is in the 2040 RTP, since three years would not allow time for the project to move forward. She said that someone on the TCC had provided a Write-In Project "East Brainerd Road to Bel-Air Drive to Ooltewah-Ringgold" (which was a

portion of the description of this Illustrative Project), and this Illustrative Project was the best fit.

Regarding the Write-In Options for Consideration by TDOT, Chairman Leamon said that he would entertain a motion to:

- Not submit Write-In Projects to TDOT.
- Submit all of the Write-In Projects to TDOT.
- Rank the Write-In Projects as a Board, and submit the Board ranked Write-In list to TDOT.

A motion was made by Mr. Ted Rogers, City of Collegedale, for the Write-In Projects list to be submitted to TDOT as ranked by the TPO Executive Board. The motion was seconded by Councilman Chip Henderson, City of Chattanooga. Chairman Leamon called for questions or comments, and there being none, called for a vote and the motion carried.

Chairman Leamon asked the TPO Executive Board Members to take a few minutes and rank the Write-In Projects by priority #1 through #9 (#1 being the most important project and #9 being the least important project) using the ranking sheet contained in the meeting packet. He said that a weighted factor would be used in calculating the ranking which would be presented to everyone near the end of the meeting after the tally was taken by the TPO Staff, and requested that the Executive Board Members sign their ranking sheet before turning it in to the TPO Staff.

In the interest of time and while the Executive Board Members ranked the Write-In Projects, Chairman Leamon reordered the meeting agenda and proceeded to Item #9 (Public Comments and Other Items of Importance) – See item #9.

Following the Write-In Projects ranking by the Executive Board Members and tally by the TPO Staff, Chairman Leamon presented the TPO Executive Board ranking and tally for the Write-In Options for Consideration by TDOT as follows:

- I-75 Interchange Modification at I-24 – RTP ID 84
- I-75 Interchange Modification at Hamilton Place Mall – RTP ID 4
- Preventative Maintenance of US 127/SR 8 Signal Mountain Road from Suck Creek Rd to Palisades Drive – RTP ID 3
- Wilcox Boulevard Tunnel Improvements – RTP ID 64
- US-11/US-64/US-72/SR-2/Cummings Hwy (PE & ROW) Widening – RTP ID 122
- Hwy 153 Widening from Stone Ridge to US 27 – RTP ID 58
- TN Pavement Maintenance Set Aside – RTP ID 218
- SR-320 East Brainerd Road from Bel-Air Dr to SR-321 Ooltewah-Ringgold Rd (SR-320/E. Brainerd Rd from US64/US11/Lee Highway to SR-321, RTP ID 118)
- TN Safety Set Aside 2018-2020 – RTP ID 224

Chairman Leamon called for questions or comments. Mr. Blythe Bailey, City of Chattanooga, thanked Ms. Tanisha Hall for traveling from Nashville for this meeting, thanked TDOT for asking the TPO Executive Board Members to rank the priority projects, and for the opportunity to provide Write-In Projects for consideration.

There being no further questions or comments, a **Motion to accept the ranking of the Write-In Projects by the TPO Executive Board as presented by Chairman Todd Leamon was made by Mr. Ted Rogers, seconded by Councilman Chip Henderson, and the motion carried.**

Chairman Leamon said that a letter with the TPO Executive Board ranking of the Write-In Options for TDOT Consideration will be sent to TDOT by the TPO Staff.

CONCLUSIONS	
There being no further questions, the motions as presented were seconded and carried.	

TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
PRIORITY LIST PROVIDED BY TDOT: Motion to accept and provide to TDOT the Technical Coordinating Committee (TCC) Ranking for the Priority List Provided by TDOT.	Mr. Ted Rogers	Mr. Bill Lusk Town of Signal Mountain
WRITE-IN OPTIONS FOR CONSIDERATION BY TDOT: Motion for the Write-In Projects to be submitted to TDOT as ranked by the TPO Executive Board and as presented by Chairman Todd Leamon. Note: Write-in project TN Safety Set Aside 2018-2020 contained an error in the tally (total calculation) presented to the TPO Executive Board on December 16, 2014 (actual total 96 points vs. 101 points). The error was corrected on the original calculation sheet by Ms. Betsy Evans, SLRP Senior Transportation & Air Quality Planner. The point change (error correction in total points) had no impact on the project ranking outcome. This project remained #9 in the overall TPO Executive Board Write-In Projects ranking. Original calculation sheets are on file for reference at the RPA/TPO office.	Mr. Ted Rogers	Councilman Chip Henderson City of Chattanooga

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STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
The TCC's ranking of the Priority List Provided by TDOT will be provided to TDOT by the TPO Staff.	Ms. Betsy Evans	
A letter with the Write-In Options for TDOT Consideration as ranked by the TPO Executive Board and presented by Chairman Todd Leamon will be sent to TDOT by the TPO Staff.	Ms. Betsy Evans	

ITEM #7. OFFICIAL NOTICE OF 2014 ANNUAL OBLIGATED LIST OF PROJECTS FOR LOCAL AND STATE GOVERNMENTS WITHIN THE TPO AREA (TENNESSEE, GEORGIA AND CHATTANOOGA AREA REGIONAL TRANSPORTATION AUTHORITY [CARTA])

**MS. BETSY EVANS
RPA STAFF**

DISCUSSION		
<p>Ms. Betsy Evans said that the TPO is required every year by federal legislation to share and publically advertise a list of the annual obligated projects in the TPO area including local, state and transit agency (Chattanooga Area Regional Transportation Authority [CARTA]) projects that are part of the TPO during the fiscal year.</p> <p>“Obligation” means that the federal agency (Federal Highway Administration or Federal Transit Administration) has authorized the expenditure of the funds on a project for all or a portion (phase) of the project (Feasibility Study, Preliminary Engineering or Construction).</p> <p>The FY 2014 Annual Obligated List of Projects (October 1, 2013 thru September 30, 2014) was included in the meeting packet (including GDOT and CARTA projects) along with a brief description. The groupings were color-coded and removed from the individual projects at the end of the list.</p> <p>The FY 2014 Annual Obligated List of Projects is posted on the TPO website, and a legal notice was posted in the Chattanooga Times Free Press on November 30, 2014 by the TPO Staff.</p> <p>There were no questions or comments.</p>		
CONCLUSIONS		
No Formal Action Required		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #8. STAFF REPORTS

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION		
<p>Staff reports are discussed selectively, or if there are questions. Status summaries and contact information were included in the meeting packet for the following projects and programs.</p> <ul style="list-style-type: none"> • Notice of 2014-2017 TIP Adjustments/Modifications • Data Collection Update • Green Trips Program Update • Grants and Grant Awards <ul style="list-style-type: none"> ○ Upcoming Opportunity for TDOT CMAQ Diesel Rebate Program ○ FHWA Eastern Federal Lands Access Program – Application Due March 13, 2015 ○ TDOT 2015 Safe Routes to School—Applications Due January 15, 2015 ○ TDOT 2015 Transportation Alternatives Program (Award Status) ○ TDOT 2014 Multimodal Access Grant (Award Status) • Conferences and Education Campaign <ul style="list-style-type: none"> ▪ Getting to Better Outcomes from Public Engagement (December 17, 2014) • Revised 2015 TPO TCC & Executive Board Meeting Calendar (January 2015 TCC meeting cancelled). <p>No Verbal Staff Reports were given.</p>		
CONCLUSIONS		
No Formal Action Required		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**MS. KAREN RENNICH
RPA STAFF**

ITEM #9. PUBLIC COMMENTS AND OTHER ITEMS OF IMPORTANCE

<p>Councilman Chip Henderson, City of Chattanooga, said that Chattanooga City Council meetings are held at 3:00 p.m. on Tuesday and a 1:30 p.m. Strategic Planning Meeting is held every Tuesday, which conflicts with his being able to attend the TPO Executive Board meetings. Councilman Henderson said that anyone from the City Council would have a problem attending the TPO Executive Board meetings at the current date and time, and inquired whether or not the TPO Executive Board would consider changing the meeting date/time to accommodate attendance by a Chattanooga City Council representative.</p> <p>Chairman Leamon inquired if a specific date and time for TPO Executive Board meetings is established in the TPO Executive Board Bylaws. Ms. Karen Rennich said that she was unaware of a specific date/time being established, that she and Councilman Henderson have communicated on this matter, and she has looked at the dates of other meetings being held by jurisdictions. Ms. Rennich said that TDOT and GDOT have to attend other MPO meetings, and that she will reach out to the TPO partners and see if there are some alternative meeting dates/times which can be considered by the TPO Executive Board for their meetings.</p> <p>Chairman Leamon asked that some alternate meeting dates/times be presented by TPO Staff at the first TPO Executive Board meeting in 2015.</p> <p>The next TPO Executive Board meeting is February 17, 2015. The next TPO Technical Coordinating Committee (TCC) meeting is March 3, 2015. The January 2015 TCC meeting was cancelled.</p> <p>There being no further question or comments, the meeting was adjourned by Chairman Leamon.</p>

CONCLUSIONS		
No Formal Action Required		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
TPO Staff will reach out to TPO partners and see if there are some alternative meeting dates/times which can be considered by the TPO Executive Board for conducting their meetings.	Ms. Karen Rennich	February 17, 2015

TPO EXECUTIVE BOARD MEETING

Role Call: December 16, 2014

- Governor
- Commissioner
- Mayor
- Elected Representative
- County Mayor
- Elected Representative
- Elected Official

- Elected Official

- Chairman of the Board

- Chairman of the Board
- Director

- Elected Representative
- Elected Representative
- Elected Representative
- Mayor/Commission Representative
- Mayor/Commission Representative
- Mayor/Council Representative
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- Mayor/Commission Representative
- Mayor/Commission Representative
- Mayor/Commission Representative
- Mayor/Council Representative
- Mayor/Commission Representative
- Mayor/Alderman Representative

- State of Tennessee
- Georgia Department of Transportation
- City of Chattanooga
- Chattanooga City Council
- Hamilton County
- Hamilton County Commission
- North Georgia Legislative Delegation
- Catoosa, Dade, Walker Counties, Georgia
- Tennessee Legislative Delegation, Hamilton County, Tennessee
- Chattanooga Area Regional Transportation Authority
- Chattanooga Metropolitan Airport Authority
- Chattanooga-Hamilton Co. Air Pollution Control Bureau
- Dade County, Georgia Government
- Walker County, Georgia Government
- Catoosa County, Georgia Government
- Chickamauga, Georgia
- Collegedale, Tennessee
- East Ridge, Tennessee
- Fort Oglethorpe, Georgia
- Lakesite, Tennessee
- Lookout Mountain, Georgia
- Lookout Mountain, Tennessee
- Red Bank, Tennessee
- Ridgeside, Tennessee
- Ringgold, Georgia
- Rossville, Georgia
- Signal Mountain, Tennessee
- Soddy-Daisy, Tennessee
- Walden, Tennessee

15
RHB

QUORUM = 12

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