

CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA
 TRANSPORTATION PLANNING ORGANIZATION
 (CHCNGA TPO)



MINUTES

SEPTEMBER 3, 2013 1:30 P.M. EASTERN

DEVELOPMENT RESOURCE CENTER
 1250 MARKET STREET
 CHATTANOOGA, TN 37402

MEETING CALLED BY	Chairman John Bridger
TYPE OF MEETING	TECHNICAL COORDINATING COMMITTEE (TCC)
FACILITATOR	Ms. Karen Rennich, Regional Planning Agency (RPA)
NOTE TAKER	Ms. Rozanne Brown, RPA
QUORUM	N/A
ATTENDEES	See Attachment

ANNOUNCEMENTS	
PUBLIC COMMENTS	
OTHER ITEMS OF IMPORTANCE	Handouts: The Transportation Planning Process Key Issues (A Briefing Book for Transportation Decisionmakers, Officials, and Staff with Moving Ahead for Progress in the 21 st Century Act [MAP-21] A Summary of Highway Provisions); Sample TPO Executive Board Designee Letter; Limited English Proficiency (LEP) and RPA TITLE VI Packet; 2013 Traffic Signal Academy (Sept-Oct - Nashville); Transportation Alternatives Program (How Federal TAP Dollars Flow from Congress to Your Community in the New Transportation Law, MAP-21; TDOT FY2014 TA Application; TDOT FY2014 TAP Instruction Booklet); Tennessee – Safe Routes to School Training; TDOT Safe Routes to School 2013 Program Guidelines and Application.

Agenda Topics

**ITEM #1. APPROVAL OF AUGUST 20, 2013
 TECHNICAL COODINATING COMMITTEE (TCC)
 MEETING MINUTES**

CHAIRMAN JOHN BRIDGER

DISCUSSION	Chairman Bridger welcomed everyone and called for questions/comments, or a motion to approve Item #1.	
CONCLUSIONS	There being no questions or comments, a motion was made to approve as presented, seconded and the motion carried.	
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
APPROVAL OF AUGUST 20, 2013 TECHNICAL COODINATING COMMITTEE (TCC) MEETING MINUTES	Mr. Joe Farrow City of Collegedale	Mr. Todd Leamon Hamilton County
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #2. APPROVE FOR PUBLIC COMMENT AND RECOMMENDATION FOR APPROVAL BY RESOLUTION AN AMENDMENT TO THE 2035 LONG RANGE TRANSPORTATION PLAN (MAP-21)

**MS. MELISSA TAYLOR
RPA STAFF**

DISCUSSION		
<p>Ms. Melissa Taylor said that there were a few changes to the consolidation of programs and fund codes for those programs when MAP-21 was approved. The TPO cannot move forward with the new 2014-2017 Transportation Improvement Program (TIP) until the fund codes match in the existing plan (2035 LRTP), because the new TIP would be adopted and incorporated into the state-wide TIP prior to the adoption of the new 2040 Regional Transportation Plan. Therefore, this is an amendment to the language in the existing 2035 LRTP.</p> <p>Referencing the meeting packet (Page 148), Ms. Taylor said that the New MAP-21 Funding Program Consolidation table puts the existing fund codes into the MAP-21 fund codes (for example ENH). Appendix A (Project List for the 2035 LRTP) cites a column for the fund code (see last page of meeting packet for Item 2). Ms. Taylor said that she added a note on the cover page of Appendix A explaining that the new funding programs/codes are detailed in Chapter 4, pages 145-151 for easy reference when looking at the 2035 LRTP Project List.</p> <p>Responding to an inquiry by Mr. Todd Leamon, Ms. Taylor confirmed that, although the Enhancement Program no longer exists under MAP-21, those types of projects would fall under Transportation Alternatives (TA). However, funding may continue under the previous program (similar to Safe Routes to School which has funds still operating under the previous legislative guidance). Ms. Taylor said that, should additional money be added to an existing Enhancement project from the old TIP, it would be shown as TA funding. However, Ms. Taylor said that any previous Enhancement projects are still being shown in the previous (2011-2014) TIP as ENH.</p>		
CONCLUSIONS		
There being no further questions/comments, a motion was made to approve as presented, seconded and the motion carried.		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
APPROVE FOR PUBLIC COMMENT AND RECOMMENDATION FOR APPROVAL BY RESOLUTION AN AMENDMENT TO THE 2035 LONG RANGE TRANSPORTATION PLAN (MAP-21)	Mr. Todd Leamon	Ms. Annie Powell Chattanooga Area Regional Transportation Authority
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

DISCUSSION

Chairman Bridger said that several Staff Reports would be addressed due to some key deadlines.

Ms. Jenny Park said that the former Transportation Enhancements (TE) program (under which jurisdictions within MPOs were not eligible to apply for the state-wide funds) is now the Transportation Alternatives Program (TAP) under MAP-21. The CHCNGA TPO held a call for TAP projects in Fall 2012 for the MPO allocation of TAP funds, TDOT is now holding their call for projects for the TDOT TAP funds with a deadline of November 1, 2013 (4:00 P.M. Eastern), and TDOT has said that jurisdictions within MPOs are eligible to apply. This is a state-wide competitive program requiring a 20% hard cash match for Construction projects only (PE, Design, and ROW Acquisition are not eligible). Projects will require a letter of endorsement from the TPO (submitted either with the application or prior to implementation), and Ms. Park invited anyone wishing to apply to contact her regarding an endorsement letter. GDOT has opted to transfer the TAP funds into the Georgia STP and will not issue a call for projects to MPOs for those funds. Ms. Park said that the CHCNGA TPO still has funds available in its MPO allocation, and staff will be getting with the Georgia Advisory Committee to work on a call for projects for those Georgia funds. TAP handouts were available at the meeting providing additional information (TDOT Application, Instruction Booklet, and a helpful TAP / MAP-21 visual).

Ms. Park said that the Safe Routes to School (SRTS) was a separate program under SAFETEA-LU, that there are some funds remaining (\$3M) in the 100% federally funded program, and this call for projects is likely to be the final cycle for the 100% federally funded program not requiring a match. The statewide competitive program cycle opens October 1, 2013 and the application deadline is January 15, 2014 (3:00 P.M. Eastern). Jurisdictions wishing to apply for these funds must send a representative to a workshop (unless they have attended a workshop in the last two years), and the workshop for this region is September 18, 2013 (McMinnville, TN). Under MAP-21, Ms. Park said that the SRTS program ceases to exist as a separate program. However, SRTS activities (biking and walking) are included in the MAP-21 Transportation Alternatives Program and require a 20% local match (80/20). SRTS handouts were available at the meeting (workshop registration form, program guidelines and application).

Ms. Aleeta Zeller said that a letter was sent to TPO members on August 27, 2013 (see meeting packet copy) requesting that all Tennessee jurisdictions begin a review of their current Functional Classification of Streets and notify her of any needed changes by October 11, 2013, so that the Tennessee Functional Classification System of Streets can be updated over the next couple of months. The Urbanized Boundary has now been adopted, and all of the streets in that extended boundary will need to be reviewed and reclassified in addition to any other changes needed. Ms. Zeller said that it is her understanding that GDOT is beginning a similar update process, and she requested jurisdictions requiring FCS changes in Georgia to contact GDOT directly.

Status summaries and contact information were included in the meeting packet for the following projects and programs.

- Notice of 2011-2014 TIP Adjustments/Modifications - None
- Transportation Alternatives Program (TAP) Application Deadline November 1, 2013
- Tennessee Safe Routes to School (SRTS) Grant Cycle (October 1, 2013 – January 15, 2014)
- Green Trips Program Update
- Tennessee Functional Classification System of Streets (Change Request Deadline October 11, 2013)
- 2013 Traffic Signal Academy (Sept-Oct / Nashville)
- 2013 TPO TCC & Executive Board Meeting Calendar (Rev 8 21 13)

CONCLUSIONS

No Formal Action Required.

TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #4. PUBLIC COMMENTS AND OTHER ITEMS OF IMPORTANCE

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION		
<p>Chairman Bridger inquired if there were any further questions or comments from anyone. There being none, the meeting was adjourned.</p> <p>REMINDER TO ALL TPO MEMBERS:</p> <p>The next TPO <u>Executive Board</u> meeting is <u>Tuesday, October 15, 2013</u> (1:30-3:00 p.m. Eastern) at the Development Resource Center (DRC), Conference Room 1A. This meeting requires a quorum and is essential in order to meet 2014-2017 TIP and 2040 RTP critical deadlines.</p> <p>The next TPO TCC meeting is October 15, 2013 (10:30 A.M. – 12:00 P.M.) @ DRC/1A.</p>		
CONCLUSIONS		
<p>No Formal Action Required.</p>		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE



CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA
TRANSPORTATION PLANNING ORGANIZATION

TECHNICAL COORDINATING COMMITTEE (TCC)

September 3, 2013 (1:30 p.m. Eastern - DRC/1A)

<u>NAME</u>	<u>REPRESENTATION</u>
Joe Farrow	COLLEGE DALE
P. Stacy Morrison	TDOT
Annie Powell	CARTA
Loretta Hopper	Town of Signal Mountain
HARDIE STULCE	CITY OF SEBASTIAN - DAISY
TODD LEAMON	HAMILTON COUNTY
Philip Publicex	OUTDOOR CHATTANOOGA
John G. G. G.	RPA/TPO
Chad Henderson	CITY COUNCIL
Amanda Miller	CITY OF EAST RIDGE
John Daylor	CMMA
Reganne L. Bean	RPA/TPO
Karen Rennie	RPA/TPO



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TRANSPORTATION PLANNING ORGANIZATION

TECHNICAL COORDINATING COMMITTEE (TCC)

September 3, 2013 (1:30 p.m. Eastern - DRC/1A)

NAME

REPRESENTATION

Jenny Park	RPA / TPO
Aleeta Zeller	RPA / TPO
Byron Bilis	TRANSPORTATION DEPT
Yuen Lee	RPA / TPO