

# CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA TRANSPORTATION PLANNING ORGANIZATION (CHCNGA TPO)



## MINUTES

AUGUST 21, 2012

1:30 P.M. (EASTERN)

DEVELOPMENT RESOURCE CENTER  
1250 MARKET STREET  
CHATTANOOGA, TN 37402

MEETING CALLED BY	Chairman Manuel Rico
TYPE OF MEETING	Executive Board
FACILITATOR	Ms. Karen Rennich, Chattanooga-Hamilton County Regional Planning Agency (RPA)
NOTE TAKER	Ms. Rozanne Brown, RPA
QUORUM	Yes
ATTENDEES	See Quorum Sheet Attached

ANNOUNCEMENTS	Chairman Manuel Rico welcomed everyone in attendance.
PUBLIC COMMENTS	
OTHER ITEMS OF IMPORTANCE	Handouts: Draft Amendment to the FY 2011-2012 Unified Planning Work Program (UPWP); Draft FY 2013-2014 Unified Planning Work Program (UPWP); Draft Amendment to the Chattanooga-Hamilton County/North Georgia Transportation Planning Organization (TPO) Public Transit-Human Services Coordinated Plan; Draft Participation Plan; The Transportation Planning Process Key Issues (A Briefing Book for Transportation Decisionmakers, Officials, and Staff); TPO Sample Designee Appointment Letter, Limited English Proficiency (LEP) and RPA Title VI Packet

## Agenda Topics

### ITEM #1. APPROVAL OF THE JUNE 19, 2012 TPO EXECUTIVE BOARD MEETING MINUTES

**CHAIRMAN MANUEL RICO  
CHATTANOOGA CITY COUNCIL  
REPRESENTATIVE**

DISCUSSION		
There being no discussion or changes submitted, <b>a motion to approve was made, seconded and the motion carried.</b>		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Approval of the June 19, 2012 TPO Executive Board meeting minutes.	Mr. Billy Cooper Designee City of Ridgese, TN	County Executive Ted Rumley Dade County, GA
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #2. APPROVE BY RESOLUTION AN AMENDMENT TO THE 2011-2014 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**MS. BETSY EVANS  
RPA STAFF**

<b>DISCUSSION</b>		
<p>Ms. Betsy Evans said GDOT requested that the TPO process the FY 2013-2016 Georgia TIP. The CHCNGA TPO follows the TDOT STIP timeframe (currently 2011-2014) since they are this TPO's Lead Agency, but the TPO does process and make Amendments for the Georgia STIP when necessary. The Georgia projects for FY 2013 and 2014 have been amended into the CHCNGA TPO TIP document, and the FY 2015 and 2016 projects are shown in the Illustrative Projects List included in the TIP document. These FY 2015 and 2016 projects will be included in the 2014-2017 CHCNGA TPO TIP when it is processed next fall. Ms. Evans said that the 2013 and 2014 Amendments are mostly changes in phasing and funding, and there are three projects which have been added (including a bridge replacement project which was added during the public comment period, and added to the TIP based on GDOT's request). The bridge replacement project was concurred as exempt by the IAC on August 15, 2012. The other two new projects are funded from F170 Funds (Park Roads and Parkways programs). Old and New pages were included in the meeting packet for TIP funding definitions, adding the new F170 funding code. Old and New TIP pages were included in the meeting packet for all Amendments, along with the Illustrative Projects List, and a color coded sheet for tracking the TPO's allocation of L230 funds for reference and in-house use only (not included in the TIP or submitted with this TIP Amendment). Ms. Evans said that the IAC approved the Technical Memorandum for these projects on July 20, 2012.</p> <p>Ms. Evans said that TDOT requested the addition of Project 33000 Chattanooga Smartway ITS Expansion for Construction in 2013 with Interstate Maintenance Funds, and the IAC concurred that the project is exempt on June 13, 2012. TDOT requested the addition of Project 33045 SR 317 / Bonny Oaks Drive for PE-NEPA in 2013 and PE-Design in 2014, and Project 33042 SR 317 / Apison Pike for ROW/Utilities Phase for 2013. The IAC approved the Conformity Technical Memorandum for both projects on June 29, 2012.</p> <p>There being no further questions or comments, <b>a motion was made to approve, seconded, and the motion carried.</b></p>		
<b>CONCLUSIONS</b>		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
Approve by Resolution an Amendment to the 2011-2014 Transportation Improvement Program (TIP)	Mr. Tim Gobble Designee City of East Ridge	Mr. Todd Leamon Designee Hamilton County
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #3. APPROVE BY RESOLUTION AN AMENDMENT TO THE FY 2011-2012 UNIFIED PLANNING WORK PROGRAM (UPWP)**

**MS. KAREN RENNICH  
RPA STAFF**

<b>DISCUSSION</b>		
<p>Ms. Rennich said that there are a lot of items and issues that occur within the TPO and, since there are a lot of people transitioning into the TPO, she would like to reference five core functions (basics) of an MPO (TPO):</p> <p><b>(1) Establish a setting:</b> Establish and manage a fair and impartial setting for effective regional decision-making in the metropolitan area.</p> <p><b>(2) Identify and evaluate alternative transportation improvement options:</b> Use data and planning methods to generate and evaluate alternatives. Planning studies and evaluations are included in the Unified Planning Work Program (UPWP).</p> <p><b>(3) Prepare and maintain a Transportation Plan:</b> Develop and update a long-range transportation plan for the metropolitan area covering a planning horizon of at least twenty years that fosters (1) mobility and access for people and goods, (2) efficient system performance and preservation, and (3) good quality of life.</p> <p><b>(4) Develop a Transportation Improvement Program (TIP):</b> Develop a short-range (four-year) program of transportation improvements based on the long-range transportation plan; the TIP should be designed to achieve the area's goals, using spending, regulating, operating, management, and financial tools.</p> <p><b>(5) Involve the public:</b> Involve the general public and other affected constituencies in the four essential functions listed above.</p> <p>Ms. Rennich said that the August 21, 2012 TPO Executive Board agenda is reflective of these five core functions of the TPO, and that the TPO Staff will occasionally introduce some continuing educational reminders and identify how each agenda item relates to some of these basics of the TPO.</p>		

Ms. Rennich said that an Amendment is being proposed for the FY 2012 Unified Planning Work Program (UPWP), which is the current year of the two-year 2011-2012 UPWP, to clarify some Task items and adjust the funds to better reflect the expenditures, particularly regarding the Regional Transportation Plan. The Amendment has been discussed for the last several TPO meetings over about four months, and the TPO Staff has not seen any changes during this time.

There being no questions or comments, **a motion to approve was made, seconded and the motion carried.**

<b>CONCLUSIONS</b>		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
Approve by Resolution an Amendment to the FY 2011-2012 Unified Planning Work Program (UPWP)	Mr. Bill Payne Designee City of Chattanooga	Mr. Tim Thornbury Designee City of Red Bank
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #4. APPROVE BY  
RESOLUTION FY 2013-2014  
UNIFIED PLANNING WORK  
PROGRAM (UPWP)**

**MS. KAREN RENNICH  
RPA STAFF**

<b>DISCUSSION</b>		
<p>Ms. Karen Rennich said that this action is for the upcoming two-year Unified Planning Work Program (UPWP) for Federal FY 2013-2014 beginning October 1, 2012, and she outlined Key Projects for FY 2013 and FY 2014 (detailed in the meeting packet). Ms. Rennich said that the TPO Staff has worked with members of the TPO on this work program for several months, it has appeared on previous TPO meeting agendas, and a draft document was provided to the state partners (TDOT and GDOT) and federal partners. Comments were received from the partners, and the TPO Staff has responded to those comments.</p> <p>Ms. Rennich said that the deadline for the document to be received by TDOT is the end of the month (<i>August 29, 2012</i>), subject to today's approval.</p>		
<b>CONCLUSIONS</b>		
There being no questions or comments, <b>a motion to approve was made, seconded and the motion carried.</b>		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
Approve by Resolution FY 2013-2014 Unified Planning Work Program (UPWP)	Mr. Bob Colby Chattanooga-Hamilton County Air Pollution Control Bureau	Mr. Todd Leamon
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #5. APPROVE BY RESOLUTION AN AMENDMENT TO THE CHATTANOOGA-HAMILTON COUNTY / NORTH GEORGIA TRANSPORTATION PLANNING ORGANIZATION PUBLIC TRANSIT-HUMAN SERVICES COORDINATED PLAN**

**MS. KAREN RENNICH  
RPA STAFF**

DISCUSSION		
<p>Ms. Karen Rennich said that Ms. Sue Knapp was not present at the meeting, but that Ms. Knapp was the TPO Staff member heavily involved in this work. Referencing the plan draft contained in the meeting packet, Ms. Rennich said that the purpose for the plan is to set transit priorities for the elderly, low income and disabled individuals in the Hamilton County / North Georgia area, and it establishes priorities for Job Access Reverse Commute (JARC) and New Freedom grants.</p> <p>This 2012 update to the 2007 plan reflects both the initial work, the On-Board Survey work done with CARTA two years ago, and the work of the Coordinating Committee consisting of representatives over a wide range geographically and primarily from needs and service providers (see the plan for a complete Coordinating Committee list). Ms. Rennich said that the update provides strategies for addressing gaps identified by service providers (and others), and priorities for implementation. She reviewed the details as outlined in the plan update contained in the meeting packet.</p> <p>Ms. Rennich said that there was a public meeting regarding the plan update at the Development Resource Center (<i>July 12, 2012</i>) and that, with an update of the plan, setting of priorities and reframing the needs, there will be a "call for projects" for the JARC / New Freedom grants (perhaps in the next month or two). The "call for projects" will be to address those priorities and needs as identified in the plan, and additional information will be provided to the TPO.</p>		
CONCLUSIONS		
<p>There being no questions or comments, <b>a motion to approve was made, seconded and the motion carried.</b></p>		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
<p>Approve By Resolution an Amendment to the Chattanooga-Hamilton County / North Georgia Transportation Planning Organization Public Transit-Human Services Coordinated Plan</p>	<p>Mr. Tim Gobble Designee City of East Ridge</p>	<p>Mr. Todd Leamon</p>
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #6. APPROVE BY RESOLUTION THE CHATTANOOGA-HAMILTON COUNTY / NORTH GEORGIA TRANSPORTATION PLANNING ORGANIZATION AND SEQUATCHIE COUNTY MEMORANDUM OF AGREEMENT**

**KAREN RENNICH  
RPA STAFF**

DISCUSSION
<p>Ms. Karen Rennich said that this TPO has a Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA) with a variety of partners related to air quality or planning services. The Census Bureau released the new Urbanized Area boundary in Spring 2012 (which was reviewed with the TPO), and the release triggered a review of all CHCNGA TPO MOU/MOA agreements. The same as in the past, this TPO's Urbanized Area boundary extends into Sequatchie County involving approximately six homes on one street (Taft Highway area just past the Hamilton County line). This TPO has a Memorandum of Agreement with Sequatchie County stating that Sequatchie County is responsible for the transportation planning activities for that portion of Sequatchie County contained within the Chattanooga Urbanized Area boundary. Ms. Rennich said that, following her contact and discussion with the County Executive of Sequatchie County, he wished to continue the current agreement without change, which is for Sequatchie County to carry on the transportation planning activities for that small portion of Sequatchie County contained within the Chattanooga Urbanized Area boundary. This is reflected in this updated Memorandum of Agreement and in this Resolution.</p> <p>Responding to an inquiry about why this small portion of Sequatchie County is contained within this TPO's Urbanized Area boundary, Ms. Rennich said that the Census Bureau has a process (relating to density) for identifying the Urbanized Area</p>

boundary, and TPO Staff is then able to use that boundary map. Under federal transportation legislation, the Planning Area boundary (TPO Area) must include the existing Urbanized Area and, because it must include the existing Urbanized Area, when this part of Sequatchie County first came into the Chattanooga Urbanized Area, the Memorandum of Agreement was established at that time. With the revised Urbanized Area, that small portion of Sequatchie County is still in this TPO's (*Chattanooga*) Urbanized Area, and staff contacted Sequatchie County to determine whether or not they wanted to continue the agreement.

**CONCLUSIONS**

There being no further question or discussion, **a motion to approve was made, seconded and the motion carried.**

TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Approve by Resolution the Chattanooga-Hamilton County / North Georgia Transportation Planning Organization and Sequatchie County Memorandum of Agreement	Mr. John Naylor Designee Chattanooga Metropolitan Airport Authority	Mr. Todd Leamon

STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #7. ENDORSEMENT OF 2040 REGIONAL TRANSPORTATION PLAN SOCIO-ECONOMIC DATA**

**MS. YUEN LEE  
RPA STAFF**

**DISCUSSION**

Ms. Lee said that a Travel Demand Model must be developed for the Regional Transportation Plan (RTP), which requires socio-economic data (primarily Population, Households, School Enrollment and Employment for five categories). TPO Staff developed the 2010 Base Year, and projected that out to 2040 to fit into the model and estimate traffic in 2040. Ms. Lee recapped the data sources (outlined in packet), and said that Georgia 2040 population projections are not yet available (only 2035 are available). Projections were done for three levels (Low/Mid/High) because, when looking at all projections from different sources, numbers differed greatly. The 2040 projections considered all data sources and the recommendations of the Advisory Committee (particularly where numbers differ). The Low/Mid/High approach was presented to the Technical Coordinating Committee (TCC) on July 10, 2012, and they were agreeable to the approach. TPO Staff will feed these control totals (2040 projections) into the Land Use Model to see likely land use patterns in 2040 with allocated households and employment summed to Traffic Analysis Zone (TAZ), and with population/school enrollment being developed based on household data.

Ms. Lee said that to further good communications and understanding, the TCC recommended on July 10, 2012 that the Georgia 2040 projections be provided (in brief) to the elected officials of Catoosa County, Dade County and Walker County, Georgia (along with officials of each jurisdiction within these Georgia counties). Ms. Lee said that the information was provided to officials as requested (by both mail and email), that she has received no comments from the officials, and she is assuming their concurrence with the 2040 projections (see meeting packet for list of officials receiving the information).

**CONCLUSIONS**

There being no further questions or comments, **a motion to endorse 2040 Regional Transportation Plan – Socio-Economic Data was made, seconded and the motion carried.**

TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Endorsement of 2040 Regional Transportation Plan – Socio-Economic Data	Mr. Todd Leamon	Mr. Ted Rogers Designee City of Collegedale

STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #8. 2040 REGIONAL TRANSPORTATION PLAN**

**MS. MELISSA TAYLOR  
RPA STAFF**

DISCUSSION		
<p>Ms. Melissa Taylor said that, due to a new requirement for review of all TPO documents by the state and federal partners within a certain number of “business” days, a revised RTP Plan Schedule reflecting this change was contained in the meeting packet. Ms. Taylor said that the 2040 Regional Transportation Plan (RTP) process is an important project which guides how money is built into planning, and provides an opportunity to capture (from a big picture standpoint) how the TPO is going to spend money, which ultimately informs the Transportation Improvement Program (TIP) process. To kickoff the RTP process, a “call for projects” workshop was held on July 24, 2012 to provide an opportunity for TPO members to begin thinking about what projects they might want to build into the plan over the next twenty+ years. Ms. Taylor said that all of the projects cannot be built, and from a local, state and federal standpoint, money is going away – with a shift toward structuring a “prioritization process” that will improve the system, be more effective and have an impact on air quality conformity. The deadline is October 31, 2012 for this “call for projects,” and a Survey Monkey link (<i>for project submittal</i>) was sent to all TPO members and shown in the meeting packet. Eighteen TPO members attended the “call for projects” workshop, and it appeared to be helpful to them to better design projects for submittal into the RTP.</p> <p>A Community Advisory Committee (CAC) was formed to act as a sounding board, to provide advice about multimodal efforts of importance in the region, to help promote public involvement, and help to facilitate the upcoming Leadership Symposium on August 23, 2012. The first CAC meeting was held on July 25, 2012 with 25 attendees. A Core Technical Team (CTT) was established to be more specific regarding technical matters (engineering aspects, connectivity, intermodal facility issues, project evaluation and policy discussions). The CTT met on July 26, 2012 with 15 attendees. During these meetings, TPO Staff asked a variety of questions about some specific themes which appear to be common among other MPO’s dealing with transportation and land use issues. Ms. Taylor said that, with growth and with wanting to have more choices, the TPO must think more about how transportation and land use work together.</p> <p>Public input is another important part of the RTP process and will involve the Leadership Symposium (August 23, 2012), a Public Questionnaire contained in the meeting packet (English and Spanish versions), Stakeholder Interviews (August &amp; October 2012), and Public Meetings (Community Open House / Kickoff, August 23, 2012, Community Open House, Early December, 2012, Final Plan Open House, October 2013). A public-friendly version of the RTP is planned (approximately 40 pages).</p> <p>Ms. Taylor said that Next Steps include:</p> <ul style="list-style-type: none"> <li>o Preparation of the Goals and Objectives (from results of the above meetings) for the September 4, 2012 TCC meeting.</li> <li>o Performance Measures will need to be addressed in a more detailed way (with more specific results), based on the new transportation legislation MAP-21.</li> <li>o Revenues must be prepared, and TPO members were requested to complete and return the Historic Revenues &amp; Expenditures template (September 2012 deadline). A Question and Answer Session will be held on August 28, 2012 from 9-10 A.M. at the DRC, Conference Room 2A, or via the web. Details will be emailed.</li> <li>o Develop Scenario Planning educational materials to assist individuals identify (through visual images and maps) how land use and transportation are related to each other, how choices made impact the types of projects done, and how land use is dealt with associated with transportation.</li> <li>o The Travel Demand Model must be prepared (with forecasts) for use in project evaluation.</li> </ul> <p>Ms. Taylor thanked everyone for their support and participation in the RTP process.</p>		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #9. CHATTANOOGA-HAMILTON COUNTY  
REGIONAL PLANNING COMMISSION RESOLUTION:  
HIGHWAY 153 / BOY SCOUT ROAD / DAYTON BOULEVARD  
INTERCHANGE**

**MS. KAREN RENNICH  
RPA STAFF**

<b>DISCUSSION</b>		
<p>Ms. Karen Rennich said that this agenda item is a good example of land use and transportation coming together, and this is a Resolution of the Chattanooga-Hamilton County Regional Planning Commission, which acts for those two entities and other smaller jurisdictions within Hamilton County. The Regional Planning Commission is passing this Resolution (see meeting packet) on to the Transportation Planning Organization regarding the Highway 153/Boy Scout Road/Dayton Boulevard Interchange. This Resolution came about from a zoning request for a regional-scale development on a large tract of land on the east side of Highway 153 just south of Boy Scout Road. Following review of this zoning case, the Planning Staff of the Chattanooga-Hamilton County Regional Planning Agency (RPA), which staffs the Regional Planning Commission, recommended denial of the rezoning because of safety and operational concerns about the interchange which were identified in a community plan and have been of interest for a number of years. The Planning Staff pulled heavily from the Regional Transportation Plan, the congestion issues, identified projects in the plan, and recommended denial to the Chattanooga-Hamilton County Regional Planning Commission, which also recommended denial of the rezoning case (<i>to the Chattanooga City Council</i>). However, both the RPA Planning Staff and Chattanooga-Hamilton County Regional Planning Commission acknowledged that the area seems to be an appropriate location for a land use change at some point, but that the existing transportation infrastructure in the area is a concern. Ms. Rennich said that the Chattanooga-Hamilton County Regional Planning Commission asks that, through its planning process, the Chattanooga-Hamilton County / North Georgia Transportation Planning Organization (TPO) Executive Board consider (acknowledge) that this is an important interchange. She said that this is not specifically a request for a study, but a request that due consideration be given to this area. The TPO Staff felt that this would be a good opportunity to have the connection made between land use and transportation, and invited Mr. Don Moon (a long time member of the fifteen member Chattanooga-Hamilton County Regional Planning Commission) to attend today's TPO meeting and to speak if he wished. Mr. Moon said that, as a body, the Chattanooga-Hamilton County Regional Planning Commission feels that this interchange has slipped through the cracks, that it is a dangerous intersection at the north end of Highway 153 where it ties into Dayton Boulevard (old Highway 27) and into the new Highway 27, and that it is the main way in/out of the City of Soddy-Daisy going north. Mr. Moon said that there is no south exit from Highway 153 down to Dayton Boulevard, and the Boy Scout Road intersection is malfunctioning for all practical purposes. People (<i>traveling north on Highway 153</i>) wanting to go south on Dayton Boulevard must go north to Boy Scout Road (or just beyond the existing service station) and make a u-turn (a very dangerous situation). Mr. Moon said that the Regional Planning Commission cannot do anything on that important end of a five lane highway as far as a large project, which tried to come into the area and had to be turned down because of the malfunctioning intersection. Mr. Moon said that the Chattanooga-Hamilton County Planning Commission asks that the CHCNGA TPO try and squeeze this intersection in to be studied for an upgrade, and get some relief for the citizens of that area and everyone along Highway 153.</p>		
<b>CONCLUSIONS</b>		
Mr. Moon thanked the TPO members for their consideration, and Chairman Rico thanked Mr. Moon for his comments.		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
No Formal Action Required		
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #10. PARTICIPATION PLAN: DRAFT FOR REVIEW**

**MS. BETSY EVANS  
RPA STAFF**

<b>DISCUSSION</b>		
<p>Ms. Betsy Evans said that the Participation Plan has been updated and serves as a guide for citizens to gain a better understanding of the TPO's public process. It is used as a tool for planners and decision makers, and to better engage citizens, community groups, organizations and businesses in the process of transportation planning. A link to the draft document was included in the meeting packet, and hard copies were available at the meeting or by contacting Ms. Evans. Ms. Evans said that this update (mainly administrative changes) was prompted because the option for Adjustments for the Transportation Plan was removed from the "Activities for Process Documents" table, and all changes contained in the update were included in the meeting packet.</p>		

Ms. Evans said that comments received from the state and federal partners are being addressed. The updated Participation Plan will go to the TPO Technical Coordinating Committee (TCC) on September 4, 2012 to "Open for Public Comment and Recommendation to Approve by Resolution." Due to the plan's 45-day requirement for public comment, the update will go to the TPO Executive Board on December 18, 2012 based on recommendation for approval by the TCC.

<b>CONCLUSIONS</b>		
There were no questions or comments.		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
No Formal Action Required		
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #11. STAFF REPORTS**

**MS. KAREN RENNICH  
RPA STAFF**

<b>DISCUSSION</b>		
<p>Ms. Karen Rennich said that Staff Report details are contained in the meeting packet with contact information and discussed selectively by the TPO Staff, or when there are questions. Staff Reports contained in the packet included:</p> <ul style="list-style-type: none"> <li>• Notice of 2011-2014 TIP Adjustments/Modifications</li> <li>• Approved Functional Classification System of Streets (TN)</li> <li>• Transportation Legislation: MAP-21</li> <li>• Chattanooga Area Green Trips Program</li> </ul>		
<b>CONCLUSIONS</b>		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
No Formal Action Required		
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ITEM #12. PUBLIC COMMENTS AND OTHER ITEMS OF IMPORTANCE**

**MS. KAREN RENNICH  
RPA STAFF**

<b>DISCUSSION</b>		
<p>Ms. Karen Rennich said that information had recently been sent to TPO members regarding the Enhancement Grant application process. However, due to the new transportation legislation (MAP-21), there is no Enhancement Grant application process at this time and the funds are now defined as "Transportation Alternatives" under the new legislation. As details unfold and as TDOT receives information, it will be provided to the TPO.</p> <p>As a reminder, Ms. Melissa Taylor sent information to the TPO members regarding the upcoming 2040 RTP meetings (Transit Aspirations Workshop on August 22, 2012, and Leadership Symposium on August 23, 2012).</p> <p>The next TPO Executive Board Meeting is October 16, 2012. The next TPO Technical Coordinating Committee (TCC) meeting is September 4, 2012.</p>		
<b>CONCLUSIONS</b>		
There being no other comments, the meeting was adjourned.		
<b>TCC/BOARD ACTION/RESOLUTION</b>	<b>PERSON PRESENTED MOTION</b>	<b>PERSON SECONDED MOTION</b>
<b>STAFF FOLLOW-UP</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>



TPO Executive Board Meeting

Role Call August 21, 2012

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Governor                        | State of Tennessee   |
| <input checked="" type="checkbox"/> Commissioner                    | Georgia Department of Transportation                         |
| <input checked="" type="checkbox"/> Mayor                           | City of Chattanooga  |
| <input checked="" type="checkbox"/> Elected Representative          | Chattanooga City Council                                     |
| <input checked="" type="checkbox"/> County Mayor                    | Hamilton County  |
| <input type="checkbox"/> Elected Representative                     | Hamilton County Commission (209-7202)                        |
| <input type="checkbox"/> Elected Official                           | North Georgia Legislative Delegation                         |
| <input type="checkbox"/> Elected Official                           | Catoosa, Dade, Walker Counties, Georgia                      |
| <input checked="" type="checkbox"/> Chairman of the Board           | Tennessee Legislative Delegation, Hamilton County, Tennessee |
| <input checked="" type="checkbox"/> Chairman of the Board           | Chattanooga Area Regional Transportation Authority           |
| <input checked="" type="checkbox"/> Director                        | Chattanooga Metropolitan Airport Authority                   |
| <input checked="" type="checkbox"/> Elected Representative          | Chattanooga-Hamilton Co. Air Pollution Control Bureau        |
| <input type="checkbox"/> Elected Representative                     | Dade County, Georgia Government                              |
| <input checked="" type="checkbox"/> Elected Representative          | Walker County, Georgia Government                            |
| <input type="checkbox"/> Mayor/Commission Representative            | Catoosa County, Georgia Government                           |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Chickamauga, Georgia   |
| <input checked="" type="checkbox"/> Mayor/Council Representative    | Collegedale, Tennessee                                       |
| <input type="checkbox"/> Mayor/Commission Representative            | East Ridge, Tennessee  |
| <input type="checkbox"/> Mayor/Commission Representative            | Fort Oglethorpe, Georgia                                     |
| <input type="checkbox"/> Mayor/Commission Representative            | Lakesite, Tennessee  |
| <input type="checkbox"/> Mayor/Commission Representative            | Lookout Mountain, Georgia                                    |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Lookout Mountain, Tennessee                                  |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Red Bank, Tennessee  |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Ridgeside, Tennessee   |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Ringgold, Georgia  |
| <input type="checkbox"/> Mayor/Commission Representative            | Rossville, Georgia   |
| <input checked="" type="checkbox"/> Mayor/Council Representative    | Signal Mountain, Tennessee                                   |
| <input checked="" type="checkbox"/> Mayor/Commission Representative | Soddy-Daisy, Tennessee                                       |
| <input type="checkbox"/> Mayor/Alderman Representative              | Walden, Tennessee  |

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Quinn  
Karen Rennick