

**CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA
TRANSPORTATION PLANNING ORGANIZATION
(CHCNGA TPO)**



MINUTES

NOVEMBER 1, 2011 1:30 PM EASTERN

DEVELOPMENT RESOURCE CENTER
1250 MARKET STREET
CHATTANOOGA, TN 37402

MEETING CALLED BY	Chairman Manuel Rico
TYPE OF MEETING	Executive Board
FACILITATOR	Ms. Karen Rennich, Chattanooga-Hamilton County Regional Planning Agency (RPA)
NOTE TAKER	Ms. Rozanne Brown, RPA
QUORUM	Yes
ATTENDEES	See Attachment

ANNOUNCEMENTS	Mr. Chuck Hammonds of the Southeast Tennessee Development District (SETDD) said that SETDD staffs the Southeast Tennessee Regional Planning Organization (RPO), which has a similar function as the TPO with some major differences. Since inception of the RPO, the number one priority has been completion of the Corridor K project section of the ADHS (<i>Appalachian Development Highway System</i>). A meeting will be held on Tuesday, November 29, 2011 (11:30 a.m. Eastern Time) at the Cleveland Bradley Chamber of Commerce, Cleveland, Tennessee. The Tennessee Department of Transportation (TDOT) will be present at the meeting, and USR (consultant for the project) will give an update on the status of the environmental process. Mr. Hammonds invited everyone to attend the meeting, and will send an official notification to Ms. Rennich for forwarding to the TPO members. Lunch will be provided.
PUBLIC COMMENTS	
OTHER ITEMS OF IMPORTANCE	

Agenda Topics

ITEM #1. APPROVAL OF THE AUGUST 16, 2011 MEETING MINUTES

**CHAIRMAN MANUEL RICO
CHATTANOOGA CITY COUNCIL
REPRESENTATIVE**

DISCUSSION	There was no discussion and no changes were submitted. A motion was made, seconded, and the motion carried.	
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Approval of the August 16, 2011 TPO Executive Board Meeting minutes.	Mr. Steve Leach City of Chattanooga Designee	Mr. Billy Cooper City of Ridgeside Designee
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #2. A RESOLUTION TO APPROVE AN AMENDMENT TO THE 2011-2014 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

**MS. BETSY EVANS
RPA STAFF**

DISCUSSION	Staff provided an overview of the amendment for the Downtown Riverwalk and the Green Trips Program including funding sources. The amendment was approved by the Interagency Consultation Committee (ICC) on October 13, 2011. The projects were approved for public comment (14 days) and recommended for approval by the Technical Coordinating Committee (TCC) on October 18, 2011. Old and New TIP project pages were in the meeting packet. There was no further discussion. A motion was made, seconded, and the motion carried.	
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
A resolution approving an amendment to the 2011-2014 TIP for the Downtown Riverwalk and the Green Trips Program as presented by staff.	Mr. Steve Leach	Mr. Todd Leamon Hamilton County Designee
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

ITEM #3. 2011 PRIORITY LIST OF PROJECTS FOR TDOT – REVIEW AND RANKING

**MS. MELISSA TAYLOR
RPA STAFF**

DISCUSSION	<p>Ms. Karen Rennich said that, during the October 18, 2011 TCC meeting, there was some discussion about Harrison Lane and a new connector, which Mr. Hardie Stulce (City Manager of Soddy-Daisy) has mentioned several times at TCC and Board meetings. Because it is a write-in project, and because the project is of interest to that jurisdiction and to our TPO, staff wanted to give Mr. Stulce an opportunity to more fully explain the project in 5-10 minutes, which will be followed by the review and ranking as requested by TDOT. Mr. Stulce presented an overview of the <i>Harrison Lane / Norfolk Southern railroad overpass at intersection with Daisy Dallas, provides connectivity to US 27 (SR-29) Interchange on Harrison Lane, and 5-Lane Connector from US 27 (SR-29) at Harrison Lane, west to Intersection with Middle Valley Road, continue west on Daisy Dallas Road at Intersection with Hixson Pike (SR-319)]</i>, along with an explanation of the request being made of the TPO Executive Board today by the City of Soddy-Daisy. For further details of this discussion, please see the attached "Supplemental Notes" for Item 3 dated November 10, 2011. Following this discussion, a motion was made, seconded and carried as shown below. Mr. Billy Cooper inquired of Mayor Jim Adams and Mr. Stulce whether or not the motion as made fits within their thinking regarding their request of the TPO Executive Board for this project. Mr. Stulce responded "yes, if that is what it takes to get the project off of the ground, then he would feel comfortable with this action (<i>motion</i>)."</p> <p>Chairman Rico said that this is the first step to get the project before the state.</p> <p>Regarding the TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015, the list was reviewed and recommendation for ranking was made by the Technical Coordinating Committee (TCC) on October 18, 2011. The TCC did not rank the Chattanooga MPO Write-In Considerations; however, jurisdictions with more than one write-in project on the list ranked the projects within their jurisdiction. Following a discussion led by Ms. Melissa Taylor (please see the attached "Supplemental Notes" for Item 3), a motion was made and seconded as shown below. Following additional questions and discussion (Supplemental Notes for Item 3) and there being a motion on the table, Chairman Rico called for a vote on the motion, and the motion carried.</p>
CONCLUSIONS	

TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
<p><u>City of Soddy-Daisy Request (Harrison Lane and New Connector):</u> A motion to approve a letter to be written to the state by the TPO staff advising them that the TPO Board has a notable project that it would like to add to the LRTP, but for which a funding source has not been identified, and inquiring if the state is willing to step forward with a funding source; and advising them that the TPO Board needs to get this project on the state's docket and that there is, in fact, a request by our TPO Board for the state to add this project to their series of projects.</p> <p><u>TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015:</u> A motion to approve the recommended ranking of the 3 Year Work Program by the TCC as indicated on the sheet (<i>TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015</i>), and approve the write-in projects as shown on the sheet (<i>Chattanooga MPO Write-In Considerations</i>).</p>	<p>Mr. Steve Leach</p> <p>Mr. Tom Dugan, CARTA</p>	<p>Mr. Bob Colby Chattanooga-Hamilton County Air Pollution Control Bureau</p> <p>Mr. Steve Leach</p>
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
<p>TPO Staff will write a letter to the state regarding the City of Soddy-Daisy's request (Harrison Lane and New Connector) per the motion made.</p>	<p>Ms. Melissa Taylor</p>	

ITEM #4. ENDORSEMENT OF 2012 ENHANCEMENT GRANTS (TN ONLY)

**MS. KAREN HUNDT
RPA STAFF**

DISCUSSION	Ms. Karen Hundt said that each of the seven projects shown on the list contained in the packet and being submitted have either pedestrian & bicycle facilities, landscaping, environmental mitigation, or historic preservation components, and are being brought to the TPO Board for endorsement. Ms. Hundt recapped each project by jurisdiction and said that a map for each project was included in the meeting packet. The deadline was November 1, 2011, and Ms. Hundt requested, if anyone needed to submit their application to TDOT, that they please do so by end of the day (<i>November 1, 2011</i>). Depending on the TPO Board's action at this meeting, Ms. Hundt said that staff would send a letter to TDOT acknowledging the TPO Executive Board's endorsement of the projects shown on the list. There were no comments or questions and Chairman Rico called for action. A motion was made, seconded, and the motion carried.	
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Endorsement of 2012 Enhancement Grant projects by the TPO Executive Board on November 1, 2011 as shown on the list and presented by staff.	Mr. Steve Leach	Mr. Bob Colby
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
Staff will send a letter to TDOT acknowledging the TPO Executive Board's endorsement of the 2012 Enhancement Grant projects on November 1, 2011 as shown on the list.	Ms. Karen Rennich	

ITEM #5. OFFICIAL NOTICE OF ANNUAL OBLIGATED LIST OF PROJECTS FOR LOCAL AND STATE GOVERNMENTS WITHIN THE TPO AREA (TENNESSEE, GEORGIA, AND CARTA)

**MS. MELISSA TAYLOR
RPA STAFF**

DISCUSSION	Referring to a summary sheet contained in the meeting packet (<i>2011 Annual Obligated List of Projects</i>), Ms. Taylor said that, at the end of every fiscal year (September 30), staff is required to publicize and share with the TPO Board the list of obligated projects for the year. Information has been received from all of the partners (TDOT, GDOT and CARTA), and staff is currently preparing the information into a publication. Ms. Taylor said that, since there may not be another TPO Board meeting before year-end, this is a "notice" to the TPO Board that staff is aware of this obligation. A web link was made available for viewing the document, and an email will be sent to TPO members by staff when the document is published.	
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
Staff will send an email to TPO members when the 2012 Annual Obligated List of Projects document is published.	Ms. Karen Rennich	

ITEM #6. PRESENTATION: HOUSEHOLD SURVEY FINAL REPORT

**MS. YUEN LEE
RPA STAFF**

DISCUSSION	<p>Ms. Yuen Lee said that a consultant (<i>NuStats</i>) was hired to work on the Household Travel Survey last year, which is part of the data collection efforts for updating the Travel Demand Model (TDM). Between October 19, 2010 and February 18, 2011, 1,500 households were surveyed by the consultant. This 24-hour survey showed the travel behavior of those surveyed, including the average daily trip rate (3.5) and average household trips per day (8.8). The average number of trips per day (per person) of 3.5 is significantly increased by having more workers in the household or by having a higher household income. The average non-worker household has about 4 trips per day. Overall, about 12% of households made no trips at all during the travel day, and the average trip duration was less than 19 minutes. The peak travel time (34%) was during mid day (10:00 A.M. to 3:59 P.M.) and trips are made by people with children, school activities and errands; 24% travel from 1:00 A.M. to 7:00 A.M. (<i>6 hours</i>); and 23.4% travel between 4:00-6:59 P.M. (<i>3 hours</i>). Transit used for commuting to work was also surveyed, and the statistics indicate that there is an opportunity to increase the use of public transit ridership (6% use transit and almost 95% do not use transit), partly because transit service is either not available (42%), too far from work (13%), or they did not think about using transit (8%). The typical household has 2.4 people living in a single-family detached house, with 1.1 workers, .06 students, 2.1 vehicles (for 1 worker), and an income of \$40-49K. Ms. Lee recapped other details indicated by the survey, and said that the full report is available on the Regional Planning Agency website (www.chcrpa.org). Ms. Lee said that the daily average household trip number (8.8) is close to the number used in the last model, and is comparable to that of the City of Knoxville.</p>		
CONCLUSIONS			
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION	
No Formal Action Required			
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE	

ITEM #7. PRESENTATION: RECOMMENDATIONS FROM PEER REVIEW

**MS. YUEN LEE
RPA STAFF**

DISCUSSION	<p>Ms. Lee said that the main purposes of the Peer Review were to: (1) identify any deficits and needed improvements in the model, and (2) ensure that the modeling process will meet federal, state and local planning requirements and be consistent with the current state of professional practices of model development. The CHCRPA / CHCNGA-TPO applied for the FHWA Travel Model Improvement Program (TMIP) Peer Review Assistance Program (which was approved), and the peer review was held on May 23rd 2011. The 2040 model contains two new components: (1) Land-Use Model (LUM) to help collect and develop socio-economic data (population, households, the number of school children, employees, and motel/hotels in the area) for input to the TDM in order to calculate the trip data; and (2) Household Travel Survey for input to the TDM (discussed in Item #6). The 2040 model will also include transit and non-motorized components (pedestrian and bike trips). The panel was asked to review the process, assist in identifying critical steps and provide their recommendations (including the amount of consultant involvement and software). Overall, the peer review panel felt that a good job has been done by the staff in expanding resources to meet the goals, and they were impressed with the data collection efforts. The panel stressed that, if the TPO wants to have a really good model, enough resources must be applied to the project. Because it requires a lot of local knowledge and involvement, the panel recommended that the staff spend more of its resources involved in the Land-Use Model, rather than the Travel Demand Model. For additional information (including panel responses to technical questions), see the <i>Travel Demand Model and Land Use Model Peer Review</i> sheet contained in the meeting packet, and the final report on the RPA website (www.chcrpa.org).</p>		
CONCLUSIONS			
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION	
No Formal Action Required			

STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #8. ANNOUNCEMENT OF PROGRAM AWARDS –
2011 CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT
(CMAQ) PROGRAM PROJECTS (TN)**

**MS. ANGIE MIDGETT
TDOT**

DISCUSSION	<p>Ms. Midgett said that TDOT recently announced the projects selected for the FY12 CMAQ funding and, as previously mentioned by Ms. Evans, the Chattanooga area was awarded for the Green Trips Program. Ms. Midgett referenced a spreadsheet contained in the meeting packet listing all of the projects that were awarded across the state in the non-attainment areas totaling approximately \$12 million in CMAQ funds for the projects (FY12). Ms. Midgett said that our TPO has already begun the process for getting funded for the Green Trips project by amending the TIP. As soon as the amendment is processed, she encouraged that the contract process be started, because for any project that has been awarded CMAQ funding and because of the recent federal rescission, all of the funding for CMAQ projects to be obligated will be on a first come, first serve basis. Ms. Midgett said that, if anyone has a project that was awarded CMAQ funding for FY10 or FY11 which has not been obligated, and then if the contract for this project that was just awarded for FY12 is done, the FY12 project can receive funding before those other projects. Ms. Midgett encouraged that the contract be started as quickly as possible for any CMAQ project, because it will be competing with all other CMAQ projects that have been awarded CMAQ funding across the state.</p>	
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE

**ITEM #9. CALL FOR NOMINATIONS FOR THE EXECUTIVE BOARD
OFFICERS (CHAIRMAN AND VCE CHAIRMAN)
FOR 2012 THROUGH 2013**

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION	<p>Ms. Rennich said that, according to the TPO Executive Board by-laws, the "even" years are officer election years. She will be accepting nominations beginning Tuesday, November 1, 2011 through Friday, December 16, 2011 (for Chairman and Vice Chairman for 2012 through 2013), and a reminder email will be sent to everyone about half way through this period. Referring to a by-laws information sheet contained in the meeting packet (outlining some duties of the Chairman and Vice Chairman and other information), Ms. Rennich commented that "an officer may succeed himself, with no limitation to the number of terms, contingent on eligibility." Ms. Rennich invited anyone with further questions to call her (423-757-5216), and nominations may be submitted to her by email (Rennich_karen@chattanooga.gov), or by phone call. <i>Note: Election of the new officers will occur at the first TPO Executive Board meeting (February 21, 2012 unless the meeting date changes), and new officers will preside at the following TPO Executive Board meeting.</i></p>	
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		

STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
Staff will send a reminder email to TPO Executive Board members about half way through the nomination period (11/1/11 thru 12/16/2011).	Ms. Karen Rennich	12/01/2011

ITEM #10. NOTIFICATION OF CONSULTANT PROCUREMENT PROCESS

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION	Ms. Rennich said this is a short notification that the TPO will be pursuing procurement of a consultant for an upcoming time period, a draft RFQ has been provided to TDOT and it will be provided to GDOT for their review. The TPO members will be hearing more about this in the upcoming months, and the TPO Selection Committee members will be receiving some additional information and meeting dates regarding that process. It is hoped that the TPO Board will review additional information at their next meeting.	
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
Provide draft RFQ to GDOT; provide draft RFQ to TCC and TPO Executive Board in early 2012.	Ms. Karen Rennich	Early 2012

ITEM #11. STAFF REPORTS

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION	<p>Ms. Rennich said that, in the interest of time, verbal reports are no longer given unless someone has a question or comment. However, summaries, contact information and websites for the following projects/programs were included in the meeting packets.</p> <ul style="list-style-type: none"> • Notice of 2011-2014 TIP Adjustments/Modifications • U.S. DOT TIGER III Discretionary Grant Program • Intelligent Transportation System (ITS) Architecture Annual Update <p>Ms. Melissa Taylor said there was an update on the U.S. DOT TIGER III Discretionary Grant program. Referring to the summary sheet contained in the meeting packet, she said that the City of Chattanooga submitted an application on October 31, 2011, and received the "receipt of submittal" from the U.S. DOT grants.gov website for Wilcox Tunnel improvements and a new tunnel to provide safer and more efficient movement in that area and provide multi-modal connections which do not currently exist. The final application is available upon request from Ms. Taylor (taylor_melissa@chattanooga.gov). Responding to a question regarding the new tunnel alignment, Mr. Steve Leach (City of Chattanooga) said that the existing tunnel will be used for a period of time, one tube will be built and, hopefully, a second tube will be built at a later time. Mr. Leach said that as many as 28 different alignments were considered which were narrowed down to two being shown. The alignment will swing back and forth depending on the environmental process (and also on input received during the public input process per Ms. Taylor). Ms. Taylor said that, if any Board members were at the TCC meeting (<i>October 18, 2011</i>), they were made aware of a TIP Adjustment (TIP Adjustments/Modifications section) cited for the previous Cost Overruns Grouping. Per TDOT, the process for how the TPO was balancing those funds was not the preferred method for that kind of grouping, because money is actually being drawn down and is already being used for projects that were previously programmed; therefore an adjustment was not necessary. By letter, staff is asking TDOT to draw down the funds (\$20,000) requested by the City of Red Bank for an AARA project. For a grouping, the process is that recommended money be put in that grouping (which was</p>
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done), and then that money gets drawn down. In June (2011), the TPO raised the amount of money in that grouping to accommodate some other un-programmed projects. However, the TPO has a balance and we do not need to show the Red Bank project as an adjustment. However, the TPO needs to internally track the balance of the cost overruns. Therefore, the adjustment was presented to the TCC, but is not included in the Board packet today.		
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
No Formal Action Required		
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
By letter, staff is asking TDOT to draw down the funds (\$20,000) requested by the City of Red Bank for an AARA project.	Ms. Melissa Taylor	

ITEM #12. PUBLIC COMMENTS AND OTHER ITEMS OF IMPORTANCE

**MS. KAREN RENNICH
RPA STAFF**

DISCUSSION	Ms. Rennich said that the next TPO Executive Board Meeting is currently scheduled for Tuesday, December 20, 2011, but we are most likely cancelling that meeting, and will advise everyone within the next couple of weeks to confirm the cancellation. <i>[The next TPO Executive Board meeting is scheduled for February 21, 2012 and the next TPO Technical Coordinating Committee (TCC) meeting is January 3, 2012 (subsequently changed to 1/31/2012). These meeting dates may change due to the program schedule].</i>	
CONCLUSIONS		
TCC/BOARD ACTION/RESOLUTION	PERSON PRESENTED MOTION	PERSON SECONDED MOTION
Meeting adjourned	Chairman Manuel Rico	N/A
STAFF FOLLOW-UP	PERSON RESPONSIBLE	DEADLINE
Send 2-week prior email to TPO confirming cancellation of the December 20, 2011 TPO Executive Board Meeting.	Ms. Karen Rennich	

[AGENDA TOPIC]

[PRESENTER]

TPO Executive Board Meeting

Role Call November 1, 2011

- Governor
- Commissioner
- Mayor
- Elected Representative
- County Mayor
- Elected Representative
- Elected Official

- Elected Official

- Chairman of the Board

- Chairman of the Board
- Director

- Elected Representative
- Elected Representative
- Elected Representative
- Mayor/Commission Representative
- Mayor/Commission Representative
- Mayor/Council Representative
- Mayor/Commission Representative
- Mayor/Council Representative
- Mayor/Commission Representative
- Mayor/Alderman Representative

- State of Tennessee
- Georgia Department of Transportation
- City of Chattanooga
- Chattanooga City Council
- Hamilton County
- Hamilton County Commission (209-7202)
- North Georgia Legislative Delegation
- Catoosa, Dade, Walker Counties, Georgia
- Tennessee Legislative Delegation, Hamilton County, Tennessee
- Chattanooga Area Regional Transportation Authority
- Chattanooga Metropolitan Airport Authority
- Chattanooga-Hamilton Co. Air Pollution Control Bureau
- Dade County, Georgia Government
- Walker County, Georgia Government
- Catoosa County, Georgia Government
- Chickamauga, Georgia
- Collegedale, Tennessee
- East Ridge, Tennessee
- Fort Oglethorpe, Georgia
- Lakesite, Tennessee
- Lookout Mountain, Georgia
- Lookout Mountain, Tennessee
- Red Bank, Tennessee
- Ridgeside, Tennessee
- Ringgold, Georgia
- Rossville, Georgia
- Signal Mountain, Tennessee
- Soddy-Daisy, Tennessee
- Walden, Tennessee

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V. Quorum - Karen Pennick

TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015

County	Route	CHATTANOOGA MPO			Cost (in millions of dollars)	PHASE TO BE FUNDED	TCC RANKING	BOARD RANKING
		Project Termini/Description						

Projects Under Consideration for the FY-13 Program

Hamilton	I-75	Interchange at I-24			0.0	2.5	PE	1	
Hamilton / Bradley	I-75	Chattanooga SmartWay ITS Expansion			12.0	2.0	Construction	2	
Hamilton	I-124	North of I-24 to South of Tennessee River Bridge (Additional Lanes)			1.5	50.0	Construction	3	
Hamilton	SR-320	East of Graysville Road to Bel Air Road			2.1	14.5	Construction	4	
Hamilton	SR-29	Olgiate Bridge over Tennessee River (Widening)			0.0	8.5	Construction	4 (5) *	

Projects Under Consideration for the FY-14/FY-15 Program

Hamilton	SR-317	(Apison Pike); Intersection at Old Lee Hwy to SR-321			2.2	26.7	Construction	1	
Hamilton	SR-317	SR-321 to SR-320 (Brainerd Road)			4.1	8.5	ROW	2	

Projects Totally Funded

Hamilton	SR-29	Manufacturers Road to SR-8 (US-127)			1.6				
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* Note that the TCC voted order had this project ranked as number 5, but due to a ranking provided on the write-in sheet, the final results had this project scored the same as the SR-320 project which was ranked number 4. However, this does not affect the order.

County	Route	CHATTANOOGA MPO WRITE-IN CONSIDERATIONS	TCC MEMBER RANKED	BOARD ACTION
		Project Termini/Description		
Hamilton	Shallowford Road	Gunbarrel Road to Jenkins Road (Widening 2-4 Lanes)	3	
Hamilton	Harrison Lane	Norfolk Southern railroad overpass at intersection with Daisy Dallas, provides connectivity to US 27 (SR-29) Interchange on Harrison Lane	1	
Hamilton	New Connector	5-Lane Connector from US 27 (SR-29) at Harrison Lane, west to intersection with Middle Valley Road, continue west on Daisy Dallas Road at intersection with Hixson Pike (SR-319)	2	
Hamilton	Dayton Pike	Major resurfacing from SR-153 north to US 27 approximately 12 miles	3	
Hamilton	Bonny Oaks Drive	Highway 153 to I-75 (widening), P.E. Phase	1	
Hamilton	Central Avenue	Extension	1	

Additional Write-In Projects

Hamilton				
Hamilton				
Hamilton				

2035 Long Range Transportation Plan Tier I Projects

Jurisdiction	Road Name	Termini		Type of Project	Project Description	Length (miles)	Total Cost
		From	To				
Chattanooga (Hamilton Co.)	US 27	Manufacturers Road (Olgiate Bridge)	SR 8/US 127/Signal Mountain Blvd.	Widening	Widen from 4 to 8 lanes	2.7	\$107,552,116
Chattanooga (Hamilton Co.)	Gadd Rd.	400' west of Norcross Rd.	SR 153	Widening	Widen from 2 to 4 lanes	0.2	\$5,881,549
Chattanooga (Hamilton Co.)	Central Ave. Extension	3rd St.	Riverside Drive	New Roadway (Extension)	2-lane extension	0.6	\$5,948,859
Chattanooga/ Collegedale (Hamilton Co.)	SR 317/Apison Pike	Old Lee Hwy.	SR 321	Widening	Widen from 2 to 4 lanes	2.1	\$33,157,233
Collegedale (Hamilton Co.)	SR 317/Apison Pike	SR 321	East Brainerd Rd.	Widening	Widen from 2 to 4 lanes	4	\$50,832,937
Chattanooga (Hamilton Co.)	Enterprise Parkway	Hickory Valley Road	1 mile south of Highway 58	New Alignment		0.6	\$6,656,867
Chattanooga (Hamilton Co.)	US 27/I-124	I-24	South of Tennessee River	Widening	Widen from 4 to 8 lanes	1.5	\$56,795,957
Chattanooga (Hamilton Co.)	SR 320/East Brainerd Rd.	East of Graysville Rd.	Bel Air Rd.	Widening	Widen from 2 to 4 lanes	1.9	\$40,490,209
Chattanooga (Hamilton Co.)	Shallowford Rd.	Gunbarrel Rd.	Jenkins Rd.	Widening	Widening from 2 to 5 lanes (4 thru lanes)	1	\$5,900,000
Chattanooga (Hamilton Co.)	Hickory Valley Rd.	Enterprise Parkway Extension	Highway 58	Widening	Widen from 2 to 4 lanes	1.1	\$10,303,595
Chattanooga (Hamilton Co.)	SIA Road for VW (Industrial Access Rd.)	Enterprise Boulevard/Discovery Dr.	SR 58	New Roadway	Industrial access road for Volkswagen	2.3	\$12,526,658
Chattanooga (Hamilton Co.)	US 27/Olgiate Bridge	Riverfront Pkwy.	Manufacturer's Rd.	Widening	Widen from 4 to 6 lanes		\$8,300,000
Regionwide MPO	n/a	n/a	n/a	Mag Lev	Atlanta-Chattanooga-Nashville Mag Lev Project	n/a	\$20,432,200

CHATTANOOGA-HAMILTON COUNTY / NORTH GEORGIA TPO
EXECUTIVE BOARD MEETING – NOVEMBER 1, 2011
Item 3. 2011 Priority List of Projects for TDOT – Review and Ranking
(Supplemental Notes)

Ms. Karen Rennich said that, during the October 18, 2011 TCC meeting, there was some discussion about Harrison Lane and a new connector, which Mr. Hardie Stulce (City Manager of Soddy-Daisy) has mentioned several times at TCC and Board meetings. Because it is a write-in project, and because the project is of interest to that jurisdiction and to our TPO, staff wanted to give Mr. Stulce an opportunity to more fully explain the project in 5-10 minutes, which will be followed by the review and ranking as requested by TDOT.

Referring to an area display map, Mr. Stulce said that the City of Soddy-Daisy approached TDOT about 2-1/2 years ago, since they have the responsibility for all bridges. The City of Soddy-Daisy's local delegation, along with representatives of Norfolk Southern, which had committed to partial funding on the project including research, development, plans, engineering and design, met with the former Commissioner (*of Transportation*) and his representatives. Then, due to a change in Governor and an administration change, the local delegation went to TDOT again this past year, along with the new Mayor of Hamilton County and some of his staff, and the entire Soddy-Daisy City Council. They met with Mr. Paul Degges (*Chief Engineer*), and Department of Transportation Commissioner John Schroer pleading again that the project probably should have been started about 10 years ago (as is often the case when a problem is identified). Since the project is a bridge going over the railroad and an interchange on the eastern side, the local delegation requested of TDOT that they initiate the process and start the ball rolling. After the meeting, and during his last conversation about the project with Mr. Degges, Mr. Stulce was advised that the "ranking" had to come from the local planning agency. Mr. Stulce said that Ms. Melissa Taylor has a lot of knowledge on the project and has been involved in several of these meetings. Mr. Stulce said that the City of Soddy-Daisy is requesting that the MPO (TPO) do a ranking of this project and include it in the TIP (*Transportation Improvement Program*). Mr. Stulce stated that the project is currently shown as an "Illustrative" project in the 2035 Long Range Transportation Plan (concurring by Ms. Taylor). Mr. Stulce stated that the project receives a casual nod in the 2035 Long Range Plan by letter which says this project is something that needs to be done, but it is not funded and not planned. Mr. Stulce said that the City of Soddy-Daisy is not trying to compete with any projects currently on the table now and already funded. However, the project is to eliminate two at-grade rail crossings, and it benefits the unincorporated portions of Hamilton County and the City of Lakesite more than it benefits the City of Soddy-Daisy. TDOT brought to everyone's attention that Harrison Lane is not on the state's Functional Classification System of Streets (TN). It is the City of Soddy-Daisy's contention that Harrison Lane has become the interchange, which was constructed and moved by the state, with a new grade crossing constructed, and with crossing protection signals that are synchronized with traffic signals on Daisy Dallas Road. Daisy Dallas Road is on the state's Functional Classification System of Streets (TN) list, and is classified as a minor arterial collector providing connectivity from US Highway 27 directly to Hixson Pike (SR-319), and is the most direct access between the two. Mr. Stulce said that there is also a tremendous amount of growth in the area. He asked if Ms. Taylor would like to add any information regarding the project or if anyone else had comments or questions, and there were none. Responding to a comment from Mr. John Van Winkle,

Ms. Taylor said that, during the last Functional Classification System of Streets (TN) update, staff worked with all of the jurisdictions to identify potential changes, and for some reason, Harrison Lane was not known to be an issue until the update was already going through the submission process. Ms. Taylor said that the Functional Classification System of Streets (TN) would have to be updated when the new census information comes out, and she expects Harrison Lane to be on the list at that time. Mr. Van Winkle said that the nature of the road has changed because of TDOT's actions, and that perhaps upgrading Harrison Lane would weigh in its favor, giving it more justification in TDOT's mind. Mr. Stulce said that the City of Soddy-Daisy is grateful for the work which has been done by TDOT (construction of the interchange and the access it provides), but that he does not think, when this was built some ten years ago, that anyone could have visualized what was going to take place and the amount of traffic today. Due to the proximity, it's a much shorter route to come around and come out Daisy Dallas Road than to go all the way north to Sequoyah Access Road, or go south and out Thrasher to U.S. 27 and again be blocked by trains. This is a double lane line where they (*railroad*) start stacking them (*trains*) up coming into Chattanooga, and it may stay blocked 30-45 minutes at rush hour. There are instances in the afternoon when traffic backs out onto US Highway 27 at the exit ramp and is at a standstill trying to get across the railroad tracks. Mr. Stulce said the most important part of the three City of Soddy-Daisy projects shown on the write-in list would be the interchange and bridge (overpass) to come across the railroad and tie into Daisy Dallas Road (ranked #1 by the City of Soddy-Daisy). Regarding their #2 ranked project on the write-in list [5-Lane Connector from US 27 (SR-29) at Harrison Lane, west to Intersection with Middle Valley Road, continue west on Daisy Dallas Road at Intersection with Hixson Pike (SR 319)], there is not much that can be done to correct this road which has numerous driveways and small parcels of land, and due to the terrain (located at the foot of a ridge). The City of Soddy-Daisy had also asked TDOT to construct this connector road (which has a great number of daily traffic), and take the responsibility for this road in its entirety with exception of an older portion. Two thirds of the area served is not within the city limits of Soddy-Daisy. This connector road would follow a route from Daisy Dallas Road as it presently exists to Hixson Pike (SR-319) at Dallas Bay in the City of Lakesite. The City of Soddy-Daisy had proposed to Norfolk Southern that, if they would assist in the project, that two at-grade crossings (safety standpoint) would be eliminated. The ultimate goal for Hamilton County, the City of Soddy-Daisy, City of Lakesite, and perhaps the City of Chattanooga should any of the area become a part of the City in the future, would be to have the state make this a connector road (SR-319 to US 27), and take responsibility for the road.

Motion was made to add this project to the priority list by Mr. Billy Cooper, Mr. Steve Leach inquired which projects were intended in the motion (#1 and/or #2 ranked projects as ranked by the City of Soddy-Daisy), or was a second motion needed. Mr. Cooper stated that it was the intent of his motion to include both #1 & #2 projects (as ranked by the City of Soddy-Daisy). Ms. Rennich asked if anyone else wished to speak about their project at which point the following discussion ensued. (*Note: there was no vote taken on this motion*).

Ms. Melissa Taylor stated that the TPO had a write-in consideration that is separate from the TDOT requested prioritization of their projects list, and stated that the two City of Soddy-Daisy projects (ranked #1 and #2 by the City of Soddy-Daisy) were already on the write-in list. She called for a clarification of the motion just made. Ms. Taylor deferred to TDOT regarding whether or not the two projects could be added to the "TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015." Ms. Angie Midgett (TDOT) said that Ms. Taylor was correct. TDOT is requesting that the projects shown on the "TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015" (projects listed for FY-13, and FY-14/FY-15) have a phase which has been previously funded by TDOT. TDOT would like to have the TPO Executive Board's input on only those projects. Any other suggested projects should be listed on a separate addition (*write-in sheet*) to the "TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015." Ms. Taylor recapped the projects shown on the "TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015," and said that TDOT requested that the TPO Executive Board prioritize the projects by the fiscal year (FY-13/5 projects; FY-14/FY-15/2 projects; Projects Totally Funded/1 project not ranked). Ms. Taylor said that for FY-2013, one TCC member used the write-in sheet for their ranking by mistake, but their vote has been included and it did not change the final ranking outcome. Ms. Taylor said that a motion could be made to accept the TCC prioritization (ranking) of October 18, 2011, or the Board could choose to re-prioritize (re-rank) the projects in which case time would be allotted for doing so, and she would tally the votes and report back with them prior to the end of the meeting. For the write-ins, Ms. Taylor said that, as pointed out by Mr. Stulce, the TCC members said what they felt the write-in projects would be to them (*but the TCC did not rank the write-in projects*). However, if a jurisdiction had more than one project on the write-in list, the jurisdiction ranked their projects in terms of priority. Per TDOT's request, the write-in projects have been shown on an additional separate form, and the TPO Board has the option whether or not to prioritize (rank) the write-in projects, and then submit them on the separate form.

Motion was made by Mr. Tom Dugan to approve the recommended ranking (by the TCC) of the 3 Year Work Program as indicated on the sheet (*TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015*), and approve the write-in projects as shown on the sheet (*Chattanooga MPO Write-In Considerations*). The motion was seconded by Mr. Steve Leach. Discussion ensued as follows prior to a vote on the motion.

Responding to a question regarding the project "North of I-24 to South of Tennessee River Bridge (Additional Lanes), Ms. Taylor said that this is not the same project for which bids were just opened. The "North of I-24" project is from the I-24 & US 27 to the end of the bridge, and then there is the bridge project, and then the separate project being worked on now (portion north of the bridge to the Signal Mountain Road section). Mr. Gobble said that he wanted to ensure that the City of Soddy-Daisy's request was being accommodated, and called for a clarification on the exact request being made by the City of Soddy-Daisy. Mr. Stulce said that the City of Soddy-Daisy is requesting that their project (*Harrison Lane overpass and connector*) be included in the Long Range Transportation Plan, which it is in concept but it has never been submitted as a formal project. The City of Soddy-Daisy is asking for the TPO Executive Board to submit to TDOT that it (*the TPO Executive Board*) thinks this project is worthwhile and needs to be moved up in its ranking, whether it is called an add-in to the Long Range Transportation Plan, or a project to be ranked as a submission per the criteria (and ranked accordingly).

Ms. Melissa said that, if the TPO Executive Board chooses to support Mr. Stulce's request (presented *on behalf of the City of Soddy-Daisy*), it would have to go as an amendment to the Long Range Transportation Plan, which has a process established for doing so, and air quality conformity would need to be done to see to it that the project would make it into the plan to meet federal requirement. Should the TPO Executive Board choose to act on Mr. Stulce's request, then Ms. Taylor thinks that the Board would be acting on it to say that "we are requesting an amendment to the LRTP." Then staff would have to see how it would be funded, what the timeframe would be, and what all would be necessary to make that happen, because it has to be fiscally constrained and also has to conform to the air quality transportation conformity rule. Ms. Rennich stated that, when the TPO received the request from TDOT to prioritize their list (*TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015*), and there was a request about write-in projects, Mr. Stulce took the opportunity to bring this project to the attention of the TPO Board. However, this is separate from what TDOT is requesting which is a ranking (guidance) on projects that have already had some phase funded. Ms. Rennich said that, perhaps this can be separated out: (1) to give TDOT the ranking they need so that they can look at TDOT's priorities, and (2) have a request from the TPO Executive Board for staff to look at this (*City of Soddy-Daisy*) project and propose what it would take to do an LRTP amendment and give some type of timeline. Ms. Melissa Taylor said that the project needs to be fiscally constrained and that this is partially why Mr. Stulce is bringing this project to the TPO Board - because there is no funding source for this project. The City of Soddy-Daisy has described a project for which they feel there is a need, but there is no funding source that has been identified. Ms. Taylor said that staff could put together the aspects of where this project stands, but since no funding source has been identified, the Long Range Transportation Plan cannot be fiscally constrained for the project.

Ms. Angie Midgett reiterated that TDOT has previously funded the projects shown on the TDOT Projects for Recommendation to the 3 Year Work Program 2013-2015 list, and TDOT is asking for the TPO Executive Board's input on the next phase to be potentially funded (how the projects are perceived by the TPO Board to be a priority for the region). Responding to an inquiry from Mr. Kelly Martin, Ms. Midgett said that all of these projects are either in the current TIP or have been in a previous TIP in some form, because phases have been previously funded.

Ms. Rennich said that the action needed by the TPO Board was in two steps:

(1) Accept the motion already on the floor for ranking the projects on the front of the sheet, and the write-in projects on the back of the sheet.

There being a motion on the table, Chairman Rico called for a vote on the motion; the motion carried.

(Notes: The TPO Executive Board did not rank (prioritize) the write-in projects listed on the back of the sheet, and Ms. Angie Midgett (TDOT) abstained from voting on this motion).

(2) Chairman Rico said that a response was needed to the request from the City of Soddy-Daisy regarding their write-in project, and inquired what would be needed in order respond.

Responding to an inquiry from Mr. Tom Dugan regarding write-in projects, Ms. Melissa Taylor said that the projects have not been reviewed for their inclusion in the Long Range Transportation Plan; however, a list of the Long Range Transportation Plan (Tier I) projects was provided in the meeting packet. Ms. Taylor said that, in order for a project to move to construction, it must be in the Tier I. Preliminary Engineering (PE) can be done on a project which is in a separate tier of the plan, however, staff provided a form for write-ins merely to capture any additional projects that any TCC or Board members wanted to capture and discuss in an official way. Staff has not looked at the write-in projects to say what would need to happen if a project is not in a particular tier of the plan (*L RTP*).

Responding to Chairman Rico's inquiry about how to get the City of Soddy-Daisy project through, Ms. Rennich said that it was Ms. Taylor's recommendation to look at the project as a possibility to request an amendment to the LRTP. Ms. Rennich inquired of Ms. Taylor whether or not the Board could ask the staff to review and come up with a list of action steps, one of which would be submitting the request to TDOT for the next round (*LRTP amendment*). Ms. Taylor said that a project needs to have a funding source, and the issue with this project is that a funding source has not been identified. Ms. Taylor said that very little funds are designated for our area from the Surface Transportation Program, and it is not enough to accommodate even some of the Preliminary Engineering (PE) for this project. Ms. Taylor said that this is a project which can be described and it appears that the TPO Board is supportive of this project, but what we do not have in order to amend the LRTP is a funding source, unless the TPO Board chooses to remove other projects from the LRTP and put this project in their place. Ms. Rennich said that this project is shown in the LRTP as an "Illustrative" project because it has been identified as having value, but has no funding source tied to it. Responding to an inquiry from Mr. Tim Gobble about whether or not a motion could be made by the TPO Board to request an amendment to the LRTP to include the Harrison Lane and new connector project for the City of Soddy-Daisy with an instruction to staff to work to identify a funding source for that project, Ms. Taylor said that the motion could be made. However, she has looked at the available funding options, and the only recent funding source was the 2011 Congestion Mitigation and Air Quality Improvement Program (CMAQ), and the project was not applied for in the CMAQ program. Ms. Taylor said that, should it be the TPO Board's desire, the staff could prepare a list of funding sources and show an opportunity for this project in a review. Ms. Taylor stated that this is an expensive project. Ms. Rennich stated that the next round of applications for CMAQ funds could possibly be next fall (*2012*). Mr. Stulce said that he talked with representatives in Nashville who felt the project was eligible for CMAQ funds, but that necessary steps had not been taken to prepare for the application. Mr. Stulce said that you can't request funding for a project that does not exist, but you can't request a project unless you have funding. Mr. Stulce stated that the City of Soddy-Daisy was not ready to apply for CMAQ, that there is no plan or even an APR on the project, and it is for this reason that he was presenting the project [*Harrison Lane / Norfolk Southern railroad overpass at intersection with Daisy Dallas, provides connectivity to US 27 (SR-29) Interchange on Harrison Lane, and 5-Lane Connector from US 27 (SR-29) at Harrison Lane, west to Intersection with Middle Valley Road, continue west on Daisy Dallas Road at Intersection with Hixson Pike (SR-319)*] to the TPO Board today.

Mr. Steve Leach inquired if a letter could be written to the *state (by the TPO staff)* advising them that the TPO Board has a notable project that it would like to add to the LRTP, but for which a funding source has not been identified, and inquire if the state is willing to step forward with a funding source. Mr. Leach inquired if a local funding source must be identified. Ms. Taylor said that a letter could be sent to the state requesting funding for the project, and it is the assumption that this would be a state (TDOT) project (but currently it is not a state project). Mr. Leach stated that the TPO Board needs to get this *project* on the state's docket and stating that there is, in fact, a request by our TPO Board for them to add this project to their series of projects.

Motion was made by Mr. Steve Leach for a letter to be written to the state by the TPO staff advising them that the TPO Board has a notable project that it would like to add to the LRTP, but for which a funding source has not been identified, and inquiring if the state is willing to step forward with a funding source; and advising them that the TPO Board needs to get this *project* on the state's docket and that there is, in fact, a request by our TPO Board for the state to add this project to their series of projects. The motion was seconded by Mr. Bob Colby. Mr. Cooper inquired of Mayor Jim Adams and Mr. Stulce whether or not this motion fits within their thinking regarding their request for this project. Mr. Stulce responded "yes," if that is what it takes to get the project off of the ground, then he would feel comfortable with this action. Chairman Rico said that this is the first step to get the project before the state. There being no further comments or questions, the motion carried.

November 10, 2011
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