

**CHATTANOOGA-HAMILTON COUNTY/NORTH GEORGIA
TRANSPORTATION PLANNING ORGANIZATION (TPO)
EXECUTIVE BOARD MEETING**

April 20, 2010, 1:30 PM

Minutes

The meeting was called to order by Chairman Manuel Rico.

Item #1: Special appreciation was expressed to outgoing officers for 2008-2009, Mayor Peter Hetzler (Chair) and Mr. Larry Brooks (Acting Vice Chair) by Ms. Melissa Taylor and everyone present concurred. Chattanooga City Councilman Manuel Rico (Chair) and Mr. Bob Colby (Vice Chair) assumed their roles for 2010-2011.

Item #2: **Motion to approve February 16, 2010 TPO Executive Board meeting minutes was made by Mr. Steve Leach, seconded by Mayor Bill Lusk, and the motion carried.**

Item #3: Resolution to Approve 2010 UPWP Revision – Rescission and Georgia Adjustments for Carryover Funding. Ms. Melissa Taylor reviewed the changes (old/new) pages presented 3/2/10 to TCC, including budgets (constituting an Amendment), as result of the 2009 Rescission; also some Georgia carryover (left-over) funding Adjustments. **Motion to approve was made by Commissioner Jim Coppinger, seconded by Mr. Steve Leach and the motion carried.**

Item #4: Resolution to Approve Revisions to the Congestion Management Process (CMP) (conditional on all comments from federal partners and TDOT and GDOT being satisfactorily addressed). All revisions are as result of the LRTP process and we are now updating the CMP with travel times shown in the 2035 LRTP. Mr. David Baird said all comments made by our partners (provided in the packet) are in process of being made. **Motion was made to approve by Vice Chair Bob Colby, seconded by Mr. Steve Leach and the motion carried.**

Item #5: Resolution to Approve 2035 LRTP Supplemental Regional Bike/Ped Plan. Mr. Phil Pugliese said this plan updates the 2002 Bicycle Facilities Master Plan; it was done in conjunction with the 2035 Long Range Transportation Plan; and the public was fully engaged in the process. He stated the plan was recommended for approval by the Chattanooga Urban Area Bicycle Task Force at its latest meeting. He introduced Mr. Preston Elliott (RPM Consultants) who said he appreciated the opportunity to work in Chattanooga, and gave an overview of the plan (and five Technical Memorandums) including the intent, key tasks, findings, plan recommendations and funding ideas. **Motion to approve was made by Mayor John Turner, seconded by Mr. Steve Leach and the motion carried.** Copies of the plan Executive Summary and five Technical Memorandums were available following the meeting.

Item #6: A review of Local Urbanized Area Projects for the **New 2011-2014 TIP** was given by Ms. Melissa Taylor who said we are working on the new TIP now and the short term projects list was expected to go to ICC in May, 2010. Mr. Patrick Hall said some projects (not listed) would be identified in the next phase (bucket funding) with an April 30, 2010 deadline for jurisdictions. An Open House will be held on Friday 4/23/10 (9:00-11:00 a.m. / DRC-1A) for all jurisdictions to talk with TPO Staff about their bucket projects (what's allowed with this money); jurisdictions need only to come in with a generic dedication of funding after which the projects will move forward to TDOT and become obligated. A TIP Selection Sub-Committee meeting will be held on 5/4/10 to develop a consensus on where we want the money to go regionally. Mr. Hall said he would work with everyone on any previous project work they've done – projects with numbers already attached to them. He will verify projects are on the Functional Classification System and look at eligibility prior to the May 4, 2010 TIP Selection Sub-Committee meeting. Mr. Hall said we are still working out the amount of money we will be getting back from GDOT.

Item 7: Staff Reports: Mr. Hall said the **ITS Architecture** is still in process of finalization and he is working with the consultant. A meeting is set for the **Incident Management Task Force** on 4/22/2010 with a South Florida speaker who should provide us with some additional insight. CARTA is moving to a new information system; their older DOS-based system has not proven user friendly to provide information needed for the **On-Board Survey for Travel Demand Model** (to be carried out over several weeks in October). Once we can model transit, we should have more opportunities for funding. Ms. Karen Rennich said the **Scenario Planning Project** (process funded by TDOT and led by RPA) is in conjunction with the proposed Tennessee River Bridge connection and is a separate (but companion project) from the Wilbur Smith & Associates feasibility study, which may be presented at the 6/15/10 TPO Executive Board meeting. The Scenario Planning study will assess potential impacts from the bridge on land use and transportation, potential growth factors (four scenarios – one being a “no-build”), and other infrastructure impacts (sewer, water, stormwater, schools, fire & police services). She referenced a handout outlining the working Study Area, and said the process is in the beginning stage (scope finalized Friday 4/16/10). LRTP data and modeling will be used and there will be an extensive data review phase. The scenarios (Placetypes) or models in the Comprehensive Plan will be used as a basis for looking at potential development types. There will be a formal Committee, a “kickoff” about May, and a series of public meetings (working with consultants Gresham, Smith and Partners). It will be made clear to the public that we are not selecting a bridge location – we are looking at the impacts of a possible bridge through a partnership with the bridge project, but as a separate study. A tentative schedule for public and stakeholder meetings will be provided to the TCC/Board (through Melissa Taylor) as the information is developed. Ms. Rennich said that she and her staff are meeting with Bradley County representatives (Stakeholders Committee) on Friday, 4/23/10, to ensure awareness and provide input if needed. Ms. Melissa Taylor said this provides the TPO with an opportunity to move into a more scenario-planning ability – through software called “CommunityViz.” TPO and RPA will both have the software allowing us to have more of a land-use / transportation effort on other projects, rather than only focusing on transportation. Mr. David Baird said Mr. Joe Armstrong (TDOT) spoke to the TCC on 3/2/10 about the **Functional Classification System**. Using GIS, he has developed an easier method to determine what is on the Functional Classification System; he is reviewing Functional Classifications for various individual jurisdictions and will be happy to meet with everyone; and he is reviewing recommendations made by Volkert & Associates. He has made several changes already (label types) and there should not be too many changes to be brought before the TPO Executive Board, and then it should be easier to apply for funding. A **Travel Time Study** RFP should be completed shortly with a 2-week period for consultant response, a review of proposals by the Travel Time Consultant Selection Sub-Committee, and selection of a consultant. Mr. Baird said the **Bicycle Zone Project** will be completed and he will present it at the September 13-17, 2010 “Pro Walk / Pro Bike” 2010 Chattanooga Conference, which Chattanooga and Outdoor Chattanooga are hosting. This is an innovative concept showing where it is quicker to ride a bike than to drive, which he personally endorses.

Item #8: Public Comments and Other Items of Importance: Next TPO Technical Coordinating Committee (TCC) (Formerly TPO Executive Staff) meeting is May 4, 2010. Next TPO Board meeting is June 15, 2010. Ms. Taylor said copies of the final 2035 LRTP documents (Vol 1, 2 and 3) could be obtained from TPO Staff following the meeting. Based on requests, a 2035 LRTP Executive Summary (public-friendly version with a zoomed-in Map) *{larger scale by quadrant}* is being finalized and will be made available. Ms. Taylor said the 2009 Rescission took funding from the Congestion Mitigation A/Q (CMAQ) program which has now been restored and is available for additional projects. No timeline is yet available to have the projects, and TDOT will advise us of the dollar amount available (possibly by the 5/4/10 TCC meeting). A short list was recently submitted and two projects received funding (ITS Signalization upgrade - preliminary engineering region-wide, and Bike Station program - 30 station bike/share program throughout the region). **Motion to adjourn was made by Mayor John Turner, seconded by Mr. Steve Leach and the motion carried.** Adjourn.

TPO Board Meeting

Role Call April 20, 2010

<input checked="" type="checkbox"/> Governor	State of Tennessee
<input checked="" type="checkbox"/> Commissioner	Georgia Department of Transportation
<input checked="" type="checkbox"/> Mayor	City of Chattanooga
<input checked="" type="checkbox"/> Elected Representative	Chattanooga City Council
<input checked="" type="checkbox"/> County Mayor	Hamilton County
<input checked="" type="checkbox"/> Elected Representative	Hamilton County Commission (209-7202)
<input type="checkbox"/> Elected Official	North Georgia Legislative Delegation
<input type="checkbox"/> Elected Official	Catoosa, Dade, Walker Counties, Georgia
<input type="checkbox"/> Chairman of the Board	Tennessee Legislative Delegation, Hamilton County, Tennessee
<input type="checkbox"/> Chairman of the Board	Chattanooga Area Regional Transportation Authority
<input checked="" type="checkbox"/> Director	Chattanooga Metropolitan Airport Authority
<input checked="" type="checkbox"/> Elected Representative	Chattanooga-Hamilton Co. Air Pollution Control Bureau
<input checked="" type="checkbox"/> Elected Representative	Dade County, Georgia Government
<input type="checkbox"/> Elected Representative	Walker County, Georgia Government
<input type="checkbox"/> Mayor/Commission Representative	Catoosa County, Georgia Government
<input checked="" type="checkbox"/> Mayor/Commission Representative	Chickamauga, Georgia
<input checked="" type="checkbox"/> Mayor/Council Representative	Collegedale, Tennessee
<input type="checkbox"/> Mayor/Commission Representative	East Ridge, Tennessee
<input type="checkbox"/> Mayor/Commission Representative	Fort Oglethorpe, Georgia
<input type="checkbox"/> Mayor/Commission Representative	Lakesite, Tennessee
<input type="checkbox"/> Mayor/Commission Representative	Lookout Mountain, Georgia
<input type="checkbox"/> Mayor/Commission Representative	Lookout Mountain, Tennessee
<input checked="" type="checkbox"/> Mayor/Commission Representative	Red Bank, Tennessee
<input type="checkbox"/> Mayor/Commission Representative	Ridgeside, Tennessee
<input checked="" type="checkbox"/> Mayor/Commission Representative	Ringgold, Georgia
<input type="checkbox"/> Mayor/Commission Representative	Rossville, Georgia
<input checked="" type="checkbox"/> Mayor/Council Representative	Signal Mountain, Tennessee
<input checked="" type="checkbox"/> Mayor/Commission Representative	Soddy-Daisy, Tennessee
<input checked="" type="checkbox"/> Mayor/Alderman Representative	Walden, Tennessee

Quorum? Yes, Melina D Taylor